

**AGENDA  
COUNCIL MEETING  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
January 28, 2025  
3:00 pm  
Council Chambers**

- A. ADOPTION OF AGENDA
- B. DELIGATION
- C. MINUTES/NOTES
  - 1. Council Committee Minutes
    - January 14, 2025
  - 2. Council Meeting Minutes
    - January 14, 2025
  - 3. Special Council Meeting Minutes
    - January 21, 2025
- D. UNFINISHED BUSINESS
- E. BUSINESS ARISING FROM THE MINUTES
  - a) Non-Renewal of FCM Membership for 2025 County of Stettler No. 9 – Resolution 25/022 (Council Meeting January 14, 2025)
  - b) Indoor Sports Courts Project – Town of Pincher Creek requests funding this project up to a maximum of \$75,000 (Special Council Meeting January 21, 2025)
  - c) Regional Impact People Prosperity Legacy Echo Community Fund – Reviewing the Future Funding Agreement (Special Council Meeting January 21, 2025)
    - Ripple Future Fund Agreement
- F. COMMITTEE REPORTS / DIVISIONAL CONCERNS
  - 1. Councillor Tony Bruder – Division 1
    - Crownest Pincher Creek Landfill Minutes November 2024
  - 2. Reeve Rick Lemire – Division 2
  - 3. Councillor Dave Cox– Division 3
  - 4. Councillor Jim Welsch - Division 4
  - 5. Councillor John MacGarva – Division 5
- G. ADMINISTRATION REPORTS
  - 1. Operations
    - a) Public Works Department Report
      - Report from Public Works dated January 22, 2025
      - Schedule A – Shop/Fleet Report
    - b) Utilities & Infrastructure Report
      - Report from Utilities & Infrastructure dated January 22, 2025
    - c) Utility Bylaw Rate Open House – Setting of Date & Time
      - Report from Utilities & Infrastructure dated January 22, 2025
  - 2. Finance
  - 3. Planning and Community Services
    - a) Road Closure Bylaw 1354-25 Portion of Statutory Road Allowance South of SW 18-6-1 W5 and North of Lot 1, Block 1, Plan 0810048
      - Report from Development, dated January 22, 2025
  - 4. Municipal
    - a) CAO Report
      - Report from Administration, dated January 23, 2025
    - b) ICF Extension Cardston County
      - Report from CAO, dated January 23, 2025
    - c) ICF Extension Willow Creek
      - Report from CAO, dated January 23, 2025

H. CORRESPONDENCE

1. For Action

- a) Pincher Creek Community Volleyball Tournament February 16, 2025
  - Request for Funding
- b) Request to Meet with Honourable Devin Dreeshen, Minister of Transportation
- c) Request for Corporate Sponsorship
  - Request to Purchase Banner for Matthew Halton
- d) Pinch-O-Crown Creekers
  - Request for Letter of Support
- e) Fishburn Marr United Church Cemetary
  - Request for Letter of Support and In-Kind Donation

2. For Information

- a) Letter Acknowledging Appeal of Denial of Financial Assistance
  - Letter from Alberta Public Safety and Emergency Services
- b) Grassy Mountain Coal Project & MyLetter to Alberta Energy Minister
  - Email from Christ Spearman, Water For Food Group
- c) Forest Resource Improvement Association of Alberta (FRIAA)
  - Letter from Alberta Forestry and Parks

I. NEW BUSINESS

J. CLOSED MEETING SESSION

- a) Lundbreck Sanitary RV Dump Options – FOIP Sec. 24.1
- b) Finance Charge Write Off- CP Rail – FOIP Sec. 24.1

K. ADJOURNMENT

MINUTES  
REGULAR COUNCIL COMMITTEE MEETING  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
Tuesday, January 14, 2025 11:00 am  
Council Chambers

Present: Reeve Rick Lemire, Deputy Reeve Tony Bruder, and Councillors, Dave Cox, John MacGarva and Jim Welsch.

Staff: CAO Roland Milligan, Public Works Manager Alan McRae, Director of Corporate Services Meghan Dobie, Development Officer Laura McKinnon, and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order, the time being 11:00 am.

1. Approval of Agenda

Councillor Dave Cox

Moved that the agenda for the January 14, 2025, Committee Meeting be approved as presented.

Carried

2. Delegation

a) RCMP

Sergeant Ryan Hodge attended the meeting to present the 2024 vs. 2023 crime statistics and staffing levels for the community. Waterton Detachment was discussed as staff isn't currently designated to the park for the summer season. Similar to 2024, Pincher Creek Detachment staffs the position but will not send an RCMP member unless Pincher Creek is fully staffed. Lack of attendance at RCMP Open Houses was discussed.

Sergeant Ryan Hodge left the meeting at this time, the time being 11:20 am.

b) Grassy Mountain Coal Mine

Hugh Lynch-Staunton attended the meeting at this time.

A letter from the Livingstone Landowners Group (LLG) regarding Grassy Mountain was sent in late for today's council meeting. The letter and email will be received as information as part of Mr. Lynch-Staunton's delegation. Council took a brief recess to allow for them to read the letter and email provided.

Hugh spoke as a long-time community member and rancher, holding forestry permits in the Gap, connecting to Grassy Mountain. His observations regarding the potential of a coal mine in the Grassy Mountain area are that during coal mining in the 1980s, he didn't notice any pollution in the area and doesn't feel there should be fear for this time either. As a rancher, he certainly doesn't want to see any water issues being caused, but he doesn't feel there is that potential if standards of practice are followed from the coal mine. He remembers when mines were shut down in the Crowsnest Pass and how that affected the economy from extra funding for roads and schools and how it impacted the businesses. Regarding the LLG's position on economic growth, he feels they are pretty one-sided in their perspective, instilling hysteria and fear about coal mines.

REGULAR COUNCIL COMMITTEE MEETING  
MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9  
TUESDAY, JANUARY 14, 2025

Reeve Rick Lemire clarified that the MD has been asked for their stance on the mine, while the MD may see some economic benefit, the proposal is in another Municipality, and the MD has always held the position of ensuring water security.

Hugh Lynch-Staunton left the meeting at this time, the time being 11:45 am.

3. Closed Session

Councillor Jim Welsch

Moved that Council move into closed session to discuss the following, the time being 11:46 am.

- a) Public Works Call Log – FOIP Sec. 24.1
- b) Policy C-HR-002 Leave With or Without Pay – FOIP Sec. 24.1

Councillor John MacGarva

Moved that Council move out of closed session, the time being 12:10 pm.

Carried

4. Rural ICF Discussion

5. Round Table

- RMA Spring Convention – if Council wants to attend, they will advise the administration so accommodations can be booked
- CAPTUS Carbon Capture
- Heritage Acres received grant to build a shop – would like some in kind work from the MD
- Fire Guard at Castle Mountain
- Traffic Bylaw and OHV usage
- Entertainment Bylaw

6. Adjournment

Councillor Jim Welsch

Moved that the Committee Meeting adjourn, the time being 12:58 pm.

Carried

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REEVE

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CHIEF ADMINISTRATIVE OFFICER



**MINUTES**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**REGULAR COUNCIL MEETING**  
**JANUARY 14, 2025**

The Regular Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, January 14, 2025 at 3:00 pm, in the Council Chambers of the Municipal District Administration Building, Pincher Creek, Alberta.

**PRESENT** Reeve Rick Lemire, Deputy Reeve Tony Bruder, and Councillors Dave Cox, John MacGarva and Jim Welsch.

**STAFF** CAO Roland Milligan, Public Works Manager Alan McRae, Director of Corporate Services Meghan Dobie, Development Officer Laura McKinnon and Executive Assistant Jessica McClelland.

Reeve Rick Lemire called the meeting to order at 3:00 pm.

**A. ADOPTION OF AGENDA**

Councillor Dave Cox 25/001

Moved that the agenda for January 14, 2025 be amended to include:

Municipal

c) Revised Policy C-HR-002 Leave With or Without Pay

AND THAT the agenda be approved as amended.

Carried

**B. DELEGATION**

**C. MINUTES**

1) Council Committee Meeting Minutes – December 10, 2024

Councillor Jim Welsch 25/002

Moved that the minutes of the Council Committee Meeting of December 10, 2024 be approved as presented.

Carried

2) Council Meeting Minutes - December 10, 2024

Councillor Tony Bruder 25/003

Moved that the minutes of the Council Meeting of - December 10, 2024 be approved as presented.

Carried

**D. UNFINISHED BUSINESS**

**E. BUSINESS ARISING FROM THE MINUTES**

a) Proposed Modifications to MD Road (Road plan 2307 near Beauvais Lake Park)

Councillor Tony Bruder 25/004

Moved that Council approve the request to bring road plan 2307, near Beauvais Lake Park, to minimum standard,

AND THAT all costs associated be borne by the landowners.

Carried

Minutes  
 Council Meeting  
 Municipal District of Pincher Creek No. 9  
 January 14, 2025

F. COMMITTEE REPORTS / DIVISIONAL CONCERNS

1. Councillor Tony Bruder – Division 1
  - Shaping Energy Future Competitiveness Engagement Report
  - Crowsnest/Pincher Creek Landfill Association
  - Waterton Biosphere Carnivore Working Group
2. Reeve Rick Lemire – Division 2
  - Alberta SouthWest
3. Councillor Dave Cox– Division 3
  - Water Availability Engagement - Townhall
4. Councillor Jim Welsch - Division 4
  - Water Availability Engagement – Townhall
  - Pincher Creek Foundation
5. Councillor John MacGarva – Division 5
  - Water Availability Engagement – Townhall
  - Lundbreck Citizens Council

Councillor John MacGarva 25/005

Moved to accept the Committee Reports as information.

Carried

Councillor Tony Bruder 25/006

Moved to authorize per diem and mileage for Councillors MacGarva, Cox, and Welsch for their attendance at the Water Availability Engagement Townhall in Lethbridge on January 8, 2025.

Carried

G. ADMINISTRATION REPORTS

1. Operations
  - a) Public Works Operations Report

Councillor Jim Welsch 25/007

Moved that Council receive the Public Works Operations Report, including Schedule A – Shop/Fleet Report, for the period December 2, 2024, to January 5, 2025, as information.

Carried

Request for Winter Maintenance on Township Road 8-4

Councillor Jim Welsh 25/008

It was moved that a letter be sent to the residents regarding their request for Winter Maintenance on Township Road 8-4 stating that the winter maintenance policy is being reviewed.

Carried

- b) Utilities & Infrastructure Report

Councillor John MacGarva 25/009

Moved that the Utilities & Infrastructure report for January 7, 2025, through January 14, 2025, be received as information.

Carried

Minutes  
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 January 14, 2025

c) Oldman Reservoir Emergency Intake; Capital Adjustment

Councillor Dave Cox 25/010

Moved that Council approve \$214,000 in 2025 funds for the Oldman Reservoir Emergency Intake Capital Project;

AND THAT Council approve the same funding stream breakdown from 2024 approved funds for 2025 funds (75% covered by AIVTWWP, with 70% of remaining 25% covered by DFPP, and remaining covered by the Water and Wastewater Reserve).

Carried

2. Finance

a) December Accounts Receivable Penalty

Councillor Tony Bruder 25/011

Moved that Council waive the December accounts receivable penalty of 1.5%, up to a maximum of \$120.

Carried

b) Bridge File #74048 Funding Change

Councillor John MacGarva 25/012

Moved that Council change the funding of on Bridge File Project #74048 rehabilitation to reserve funds instead of Municipal Sustainability Initiative (MSI).

Carried

3. Development and Community Services

a) Bylaw 1353-25 (Bylaw Enforcement Officer)

Councillor Tony Bruder 25/013

Moved that Council give Bylaw 1353-25, being the Bylaw Enforcement Officer Bylaw, first reading.

Carried

Councillor Dave Cox 25/014

Moved that Council give Bylaw 1353-25 second reading.

Carried

Councillor Jim Welsch 25/015

Moved that Council present Bylaw 1353-25 for third reading.

Carried Unanimously

Tony Bruder 25/016

Moved that Council give Bylaw 1353-25 third and final reading.

Carried

Minutes  
 Council Meeting  
 Municipal District of Pincher Creek No. 9  
 January 14, 2025

4. Municipal

a) CAO Report

Councillor John MacGarva 25/017

Moved that Council receive for information, the CAO Report for the period December 9, 2024 to January 7, 2025.

Carried

b) Revised Policy A-ADMIN-003 Organizational Chart

Councillor Dave Cox 25/018

Moved that Council approve Policy A-ADMIN-003 Organizational Chart, as presented.

Carried

c) Revised Policy C-HR-002 Leave With or Without Pay

Councillor John MacGarva 25/019

Moved that Council approve Policy C-HR-002 Leave With or Without Pay, as presented.

Carried

H. CORRESPONDENCE

1. For Action

a) Castle Mountain Community Association Golf Classic Partnership/Sponsorship Package - Fundraiser for Firesmarting at Castle

Councillor John MacGarva 25/020

Moved that Council sponsor a hole, in the amount of \$250, for Castle Mountain Community Association Golf Classic Partnership Fundraiser for Firesmarting at Castle;

AND THAT the amount be taken from Grants to Groups and Organizations.

Carried

b) Nominations for 2024–2025 Minister’s Seniors Service Awards - Nominations close April 30, 2025

Council requested nominations for 2024–2025 Minister’s Seniors Service Awards, be added to the MD social media.

c) Meeting Request with Minister McIver - Meeting during Spring Convention March 17-19, 2025

Councillor Tony Bruder 25/021

Moved that the Meeting Request with Minister McIver, be received as information.

Carried

Minutes  
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 January 14, 2025

d) Prime Minister's Awards for Teaching Excellence - Request for Nominations

Council requested the Prime Minister's Awards for Teaching Excellence - Request for Nominations, be added to the MD social media.

a) Non-Renewal of FCM Membership for 2025 County of Stettler No. 9

Councillor Jim Welsch 25/022

Council moved that a letter be sent to the Federation of Canadian Municipalities (FCM) stating that due to the lack of adequate representation for rural municipalities, the MD of Pincher Creek will not be renewing our Membership for 2025.

Carried

2. For Information

Councillor Jim Welsch 25/023

Moved that the following be received as information:

a) Municipal Affairs Concern - Letter from Resident Phil Burpee

Carried

I. NEW BUSINESS

J. CLOSED SESSION

Councillor Tony Bruder 25/024

Moved that Council move into closed session to discuss the following, the time 4:53 pm.

a) Appointment to Committees – FOIP Sec. 24.1

Councillor John MacGarva 25/025

Moved that Council move out of closed session, the time being 4:55 pm.

Carried

a) Appointment to Committees

Councillor Dave Cox 25/026

Moved that Council appoint Don Hill to the Chinook Intermunicipal Subdivision & Development Appeal Board and the Chinook Regional Tax Assessment Appeal Board.

Carried

K. ADJOURNMENT

Councillor John MacGarva 25/027

Moved that Council adjourn the meeting, the time being 5:05 pm.

Carried

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REEVE

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CHIEF ADMINISTRATIVE OFFICER

**MINUTES**  
**MUNICIPAL DISTRICT OF PINCHER CREEK NO. 9**  
**SPECIAL COUNCIL MEETING**  
**JANUARY 21, 2025**

9928

The Special Meeting of Council of the Municipal District of Pincher Creek No. 9 was held on Tuesday, January 21, 2025 at 6:00 pm, in the Council Chambers of the Town of Pincher Creek Administration Building, Pincher Creek, Alberta.

Notice of this Special Council Meeting was posted on the MD website and social media.

**PRESENT** Deputy Reeve Tony Bruder, and Councillors Dave Cox, John MacGarva and Jim Welsch.

**STAFF** CAO Roland Milligan, Director of Corporate Services Meghan Dobie and Executive Assistant Jessica McClelland.

**ALSO** Town of Pincher Creek: Mayor Don Anderberg, Councillors Mark Barber, Garry Cleland, David Green, Sahra Nodge, Brian Wright and Wayne Oliver, CAO Konrad Dunbar, Director of Finance Wendy Catonio and Executive Assistant Carolina Hunsperger.

Deputy Reeve Tony Bruder called the meeting to order at 6:00 pm.

**A. ADOPTION OF AGENDA**

Councillor Jim Welsch 25/028

Moved that the agenda for January 28, 2025 Special Meeting be approved as presented.

Carried

**B. DELEGATION**

a) RCMP

Staff Sergeant Tim Kelly, Chief Superintendent Wayne Nicoles and Sergeant Ryan Hodge with the RCMP attended the meeting at this time with an update on staffing concerns for the Pincher Creek community. With RCMP numbers low in all of Alberta, Pincher Creek isn't alone in being low staffed. Currently we have 8 members, where we usually have 11. As Waterton is staffed using the Pincher Creek detachment, efforts are being made regarding a relief team, which are short term members that travel to fill vacancies and new full time members.

RCMP members left at this time, the time being 6:37 pm.

b) Indoor Sports Courts Project

Andrea Hlady updated the Councils on where the Indoor Sports Courts Project was regarding funding and management.

The total cost of the project is \$150,000. On January 13, 2025, the Town of Pincher Creek agreed to fund up to \$75,000 and wrote a letter of support for the CFIP grant. The project has also secured \$15,000 from the Lethbridge Community Foundation.

Regarding project management, the Town will incorporate the sports court into its current operations at the arena. Plans are to have the flooring placed after the trade show and until the ice goes on, and will re-evaluate after one season. Activities will include pickle ball, basketball, and volleyball and provide an indoor space for activities for the community.

The Town of Pincher Creek requests that the MD of Pincher Creek agree to fund this project up to a maximum of \$75,000. This will be discussed at the next MD Council meeting.

**C. Intermunicipal Collaboration Framework (ICF)**

Town and MD ICF is due for revision and completion by 2027, but has the option to extend up to 7 years. Currently, the MD is revising other ICFs they have in place with other municipalities.

Minutes  
 Special Council Meeting  
 Municipal District of Pincher Creek No. 9  
 January 21, 2025

Councillor Dave Cox

25/029

Moved that Council directed administration with the MD of Pincher Creek to engage administration with the Town of Pincher Creek to work towards revising the Intermunicipal Collaboration Framework.

Carried

D. Curling Club Update

Konrad Dunbar, CAO for the Town of Pincher Creek, spoke regarding an update to the Curling Club. The Curling Club is the developer that brought a Development Permit to the Town. As legislative pieces involve the Town owning the land, the Town Council must agree to direct the permit to their Municipal Development Subdivision Authority meeting. At the last town council meeting, the administration was directed to go back to the golf course to discuss the lease before moving forward with the permit. The town administration is looking to draft a terms of reference with the golf course to move the project forward.

The MD would like access to as much information as possible, as we have received none and are being questioned by residents. CAO Dunbar stated that the Town can request the Developer share documents, but he can't release them to the MD. Council for the MD questioned how operations will be handled going forward between the Town and Curling Club. At present, there are no agreements in place to dictate this.

Town Councillor asked if the geotechnical reports, business plan, engineering, and architecture reports would be made public. CAO Dunbar stated that certain documents had to be submitted to the Town as the Curling Club funding hinged on that information being made accessible.

Currently, the MD has agreed to donate up to a maximum of \$868,837 towards the Curling Club's build, stipulating that the MD has no financial obligation to the Town of Pincher Creek regarding operating or further capital costs. The MD also wishes to see a finalized agreement with the curling club.

The Town Council will discuss an open house and the suggestion that a third party facilitate it at their next meeting. The open house is being planned for mid-February 2025.

Councillor Jim Welsch

25/030

Moved that the verbal update on the Curling Club be received as information.

Carried

E. Rural Heath Professionals Attraction & Retention Committee

Town Councillor Wright wants to rekindle the Rural Heath Professionals Attraction & Retention Committee. The MD asked if an administrative person could be a component of this committee so that it could schedule meetings and maintain minutes.

Mayor Anderburg will discuss providing administration support from the Town with CAO Dunbar.

F. Regional Impact People Prosperity Legacy Echo (RIPPLE) Community Fund

Dan Crawford and Andrea Hlady spoke to Councils regarding the RIPPLE Community Fund and the Future Funding Agreement.

They would like the municipalities to act as conduits for the foundation to ensure a permanent contact for this project. Other communities have similar programs, but this would be elected officials spearheading the foundation.

Councillor John MacGarva

25/031

Moved that the Future Funding Agreement be discussed at the next Council meeting.

Carried

Minutes  
Special Council Meeting  
Municipal District of Pincher Creek No. 9  
January 21, 2025

G. School Facilities Use Agreements

Councillor Dave Cox 25/032

Moved to direct MD Administration to collaborate with the Town of Pincher Creek Administration, to review and update the school facilities use agreements.

Carried

H. Next Meeting

CAO's will plan a future Special Council Meeting within the next three months.

I. ADJOURNMENT

Councillor Jim Welsh 25/033

Moved that Council adjourn the meeting, the time being 8:02 pm.

Carried

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DEPUTY REEVE

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CHIEF ADMINISTRATIVE OFFICER





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**Fw: Thank you for being a member of FCM**

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**From** Roland Milligan <AdminCAO@mdpincercreek.ab.ca>  
**Date** Thu 2025-01-23 8:17 AM  
**To** Jessica McClelland <AdminExecAsst@mdpincercreek.ab.ca>

**Roland Milligan**

Chief Administrative Officer  
M.D. of Pincher Creek No. 9  
Box 279  
1037 Herron Avenue  
Pincher Creek, AB T0K1W0  
Phone: 403-627-3130  
Email: AdminCAO@mdpincercreek.ab.ca

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**From:** Membership / Adh sion <membership@fcm.ca>  
**Sent:** January 22, 2025 9:00 PM  
**To:** Roland Milligan <AdminCAO@mdpincercreek.ab.ca>  
**Subject:** Thank you for being a member of FCM

**Dear Milligan, Roland**

**Thank you for being a part of the Federation of Canadian Municipalities (FCM) for this membership year.**

As the national voice of local governments, FCM plays a central role in helping municipalities to address their biggest challenges, seize new opportunities and prepare for the future. This partnership is essential to delivering these wins for Canadian communities, wins that offer real support for years to come.

Here is a general overview of your membership benefits:

- **Unified advocacy:** As an FCM member, you are a part of a united municipal front that continues to successfully advocate for the resources you need to help your communities.
- **Empowering tools:** Access unique tools and analysis from our policy, government relations and communications experts, and stay updated on all federal-municipal issues through our exclusive weekly newsletter, FCM Voice.

- **Support for innovation:** Receive access to various funding, programs, training and resources.
- **Networking opportunities:** Connect with local leaders at world-class conferences and other [events](#).

To learn more about your exclusive benefits, [please visit our website](#).

Start enjoying your membership now:

- Login to the [FCM Portal](#), your one-stop-shop for documents, account information, subscriptions and membership details.
- Remain informed about [FCM's focus areas](#), [capacity-building programs](#) and [funding opportunities](#).
- Attend our [conference, webinars and training](#), and take advantage of discounted rates.
- Stay connected by following our accounts on social media. You can find FCM on [LinkedIn](#), [X/Twitter](#), [Facebook](#), and [Instagram](#).
- [Download the Proud Member of FCM logo](#) to display on your website.

**Thank you again for being an FCM member.** If you have any questions, don't hesitate to contact us at [membership@fcm.ca](mailto:membership@fcm.ca).

Sincerely,

FCM's Member Relations Team

## Membership / Adhésion

The Member Relations Team | Policy and Public Affairs

L'équipe de relations avec les membres | Politique et affaires publiques

T. 613-241-5221



As we move forward with our commitment to reconciliation, FCM acknowledges that our head offices are located on the unceded, unsundered territory of the Anishinaabe Algonquin Nation whose presence here reaches back to time immemorial. We recognize and honour the historic and ongoing contributions of Indigenous peoples across the country. [Full Statement](#)

Dans le cadre de son engagement pour favoriser la réconciliation, la FCM tient à reconnaître que ses sièges sociaux sont situés sur le territoire non cédé de la Nation anichinabée algonquine, présente en ces lieux depuis des temps immémoriaux. Nous reconnaissons également les contributions passées et présentes des peuples autochtones au pays. [Déclaration complète](#)



## **RIPPLE FUTURE FUND AGREEMENT**

(Field of Interest Endowment Fund)

WE, the elected officials for the Town of Pincher Creek, the Village of Cowley, and the Municipal District of Pincher Creek No. 9, support the establishment of a Field of Interest Endowment Fund at the Community Foundation of Lethbridge and Southwestern Alberta, (the "Community Foundation").

1. The assets given and any additions thereto shall be accounted for and designated by the Community Foundation as the RIPPLE COMMUNITY ENDOWMENT FUND, (the "Fund").
2. The Community Foundation will issue receipts valid for income tax purposes for all charitable donations to the Fund that it receives.
3. The Community Foundation will retain all capital contributions for a period of time and invest the capital in accordance with its investment policy and provisions of the *Community Foundation of Lethbridge and Southwestern Alberta Act*.
4. The Community Foundation will appropriately memorialize the Fund in the Community Foundation's communications and will identify the Fund distributions to beneficiaries as coming from the Fund and the Community Foundation.
5. The Community Foundation is permitted to charge for its expenses in administering the Fund, a reasonable fee equal to that for other funds of similar nature and size. The fee will be charged against income of the Fund on an annual basis prior to distribution.
6. The income of the Fund shall be disbursed annually at a rate in accordance with the Canada Revenue Agency's disbursement quota requirements.
7. The Community Foundation will distribute grants from the Fund, as provided for in Clause 6 above, for the benefit of community initiatives in the Town of Pincher Creek, the Village of Cowley, and the Municipal District No. 9 in the Province of Alberta. As required by federal regulations which govern the Community Foundation, it is hereby agreed that the final authority on any disbursements from

the Fund rests with the Board of Directors of Community Foundation.

The Fund shall be considered on the date that the first gift is received and accepted by the Community Foundation. The Fund shall not start awarding grants until it reaches a minimum balance of Ten Thousand (\$10,000.00) Dollars, the minimum amount required for a named endowment fund.

Acknowledged by:

Acknowledged by:

\_\_\_\_\_  
Charleen Davidson  
Executive Director  
Community Foundation of Lethbridge  
and Southwestern Alberta

\_\_\_\_\_  
Don Anderberg  
Mayor, Town of Pincher Creek

Date: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Barbara Burnett  
Mayor, Town of Cowley

Date: \_\_\_\_\_

\_\_\_\_\_  
Rick Lemire  
Reeve, Municipal District of Pincher Creek

Date: \_\_\_\_\_

## **Schedule B:**

Responsibilities of the Signatories:

The intent of the RIPPLE Community Fund is to provide an investment platform for any community member who chooses to contribute. Disbursements from the fund will support registered charitable organizations in Pincher Creek, the Municipal District of Pincher Creek, and the Village of Cowley.

As a Signatory of the fund, Council has the responsibility to promote the Fund and support its continued growth.

This may include, but is not limited to:

- including information in Council or Administration driven communications, such as newsletters and media posts;
- acknowledging contributions of individuals or families should they grant permission to be publicly recognised;
- promoting the fund to constituents where appropriate; and
- disseminating correspondence from Community Foundation of Lethbridge and Southwestern Alberta.

A Signatory cannot accept donations or contributions. Anyone wishing to donate will be directed to the Community Foundation of Lethbridge and Southwestern Alberta.

**THE CROWSNEST/PINCHER CREEK LANDFILL ASSOCIATION  
MINUTES  
NOV 27, 2024**

The regular meeting of The Crowsnest/Pincher Creek Landfill Association was held at 9:40 am  
Wednesday Nov 27, 2024, at the Pincher Creek Landfill.

Present: Tony Bruder, Municipal District of Pincher Creek #9  
Dean Ward, Municipality of Crowsnest Pass  
Dave Filipuzzi, Municipality of Crowsnest Pass  
Doreen Glavin, Municipality of Crowsnest Pass  
Mark Barber, Town of Pincher Creek  
Dave Slingerland, Village of Cowley – Absent  
Dean Bennett, Landfill Manager  
Chelsie Antoniuk – Landfill Administrator

**AGENDA**

Tony Bruder Moved the agenda be adopted as presented.

Carried. 11.27.24-2357

**MINUTES**

Mark Barber

Moved the minutes of Oct 23, 2024, be adopted as circulated.

Carried. 11.27.24-2358

**MANAGER'S REPORT**

- MSW was steady in the 1<sup>st</sup> part of the month but has started to slow.
- Industrial cell was also busy the 1<sup>st</sup> half of the month but has slowed down now.
- The employees that went to training said it was very good, they learned a lot and felt it was well worth it.
- We have hit some roadblocks with the new scale. There is a gas and water line in the way, so we can't tie into the current system. We are going to have to install a new pump at the well end and then reroute the water line 400 meters for the new cell.
- The contractors say they are still going to be able to work on the new scale shack where its is, so at least come springtime the shack will all be done inside.
- I attended a webinar put on by RCA (Recycling Council of Alberta) on organics. We do not have the volume to run a composter.
- The Eco center is still running great, no issues and a steady flow of recycling.

Dave Filipuzzi

Moved the Manager's report be adopted as presented.

Carried. 11.27.24-2359

**FINANCIAL REPORT**

Landfill Administrator provided the Income Statement/Balance Sheet and Budget to Oct 31, 2024

Tony Bruder Moved the financial report be accepted as information Carried. 11.27.24-2360

**DONATION REQUEST FROM CROWNEST CONSOLIDATED HIGH SCHOOL.**

A Donation request from Crownsest Consolidated High School for class book.

Dave Filipuzzi Moved that \$250.00 be donated. Carried. 11.27.24-2361

**DONATION REQUEST FROM FAMILY (WOMENS) RESOURCES AND CRISES CENTRE.**

A Donation request from Family resources & Crises centre for the annual clothing fest.

Doreen Glavin Moved that \$500.00 be donated. Carried. 11.27.24-2362

**MSW BUDGET**

An Increase on the MSW budget was discussed.

Tony Bruder accepted a 6.5% increase. Carried. 11.27.24-2363

**RECOMMENDATION ON NEW ENGINEERING FIRM**

Mark Barber accepted to move forward with Engineering firm. Carried. 11.27.24-2364

**DONATION REQUEST FOR BETTER CHANCE**

Mark Barber Moved that \$1000.00 be donated. Carried. 11.27.24-2365


**Correspondence:**

**NEXT MEETING DATES 9:30 AM**

Dec 18, 2024

**ADJOURNMENT**

Mark Barber Moved the meeting adjourn at 10:30 am Carried. 11.27.24-2366

  
CHAIRMAN

  
ADMINISTRATION

|  |   |
|--|---|
| <b>TITLE: PUBLIC WORKS DEPARTMENT REPORT</b> |  |
|--|---|

|                                |  |
|--------------------------------|--|
| <b>PREPARED BY: Alan McRae</b> | <b>DATE: January 21<sup>st</sup>, 2025</b> |
|--------------------------------|--|

|                                 |
|---------------------------------|
| <b>DEPARTMENT: PUBLIC WORKS</b> |
|---------------------------------|

|  |
|--|
| <b>ATTACHMENTS:</b><br>1. Schedule A – Shop/Fleet Report |
|--|

|                   |
|-------------------|
| <b>APPROVALS:</b> |
|-------------------|

|   |   |  |                                  |
|---|---|--|----------------------------------|
| <br><b>PW MANAGER</b> | <b>January 21<sup>st</sup>, 2025</b><br><b>DATE</b> | <br><b>CAO</b> | <b>2025/01/22</b><br><b>DATE</b> |
|---|---|--|----------------------------------|

|   |
|---|
| <b>RECOMMENDATION:</b><br><br><b>THAT Council accept the Public Works Department Report for the period of January 6<sup>th</sup> to January 19<sup>th</sup>, 2025 as information.</b> |
|---|

|   |
|---|
| <b>BACKGROUND:</b>  |
| <ul style="list-style-type: none"> <li>• Divisional Maintenance/Speed Plow</li> <li>• Hamlet maintenance-ice removal by school, empty dog park garbage bins, break up ice covering storm water drain</li> <li>• Grease, wash and maintain plow trucks</li> <li>• Hand slashing and tree removal various areas</li> <li>• Replace missing, damaged and faded signs in Div 4/5</li> <li>• Deliver chemicals to the WTP</li> <li>• Phishing training being completed-ongoing</li> <li>• Divisional operators collecting sign, brushing and permanent snow fence deficiencies</li> <li>• Manufacture and install covers over card readers on WTP fill station locations</li> <li>• Manufacture guards for WWTP wells- will be installed in the spring</li> <li>• Remove temp snowfence in Div 2, leave posts in case fence is still needed</li> </ul> |

|   |
|---|
| <b><u>FINANCIAL IMPLICATIONS:</u></b><br>None |
|---|



# PUBLIC WORKS REPORT SCHEDULE "A"

## SHOP/FLEET OPERATIONAL REPORT



PREPARED BY: ALAN MCRAE

DATE: JANURARY 21st, 2025

DEPARTMENT: PUBLIC WORKS

ATTACHMENTS: N/A

### SHOP/FLEET OPERATIONS SUMMARY: January 6<sup>th</sup>-January 19<sup>th</sup>, 2025

#### Graders/Heavy Equipment

Unit #002-M (mulcher)- remove bearings and have them ordered  
Unit #002 (excavator)- Service and inspection  
Unit #62 (grader)-window removal, clean-up and install new one

#### Heavy Trucks/Trailers

Unit #420 (tandem tractor)- Radiator removal and DPF removal  
Unit #434 (water truck)- fix fuel guage, t/s windshield washer fluid issue  
Unit #435 (water truck)-T/S engine code and coolant leak

#### Light Duty and Light Trailers

Unit #400 (flat deck)- CVIP and repairs  
Unit #401 (3/4 ton)-T/S Engine misfire and repair after bringing back from Castle Ford  
Unit #488 (3/4 ton)-Remove slip tank  
Unit #495 (1/2 ton)- Service

### EVENTS

- One mechanic off from Jan 8<sup>th</sup> to present
- Build updated maintenance and preventative maintenance checklists
- Build preventative maintenance and CVIP interval sheets for NSC maintenance program.

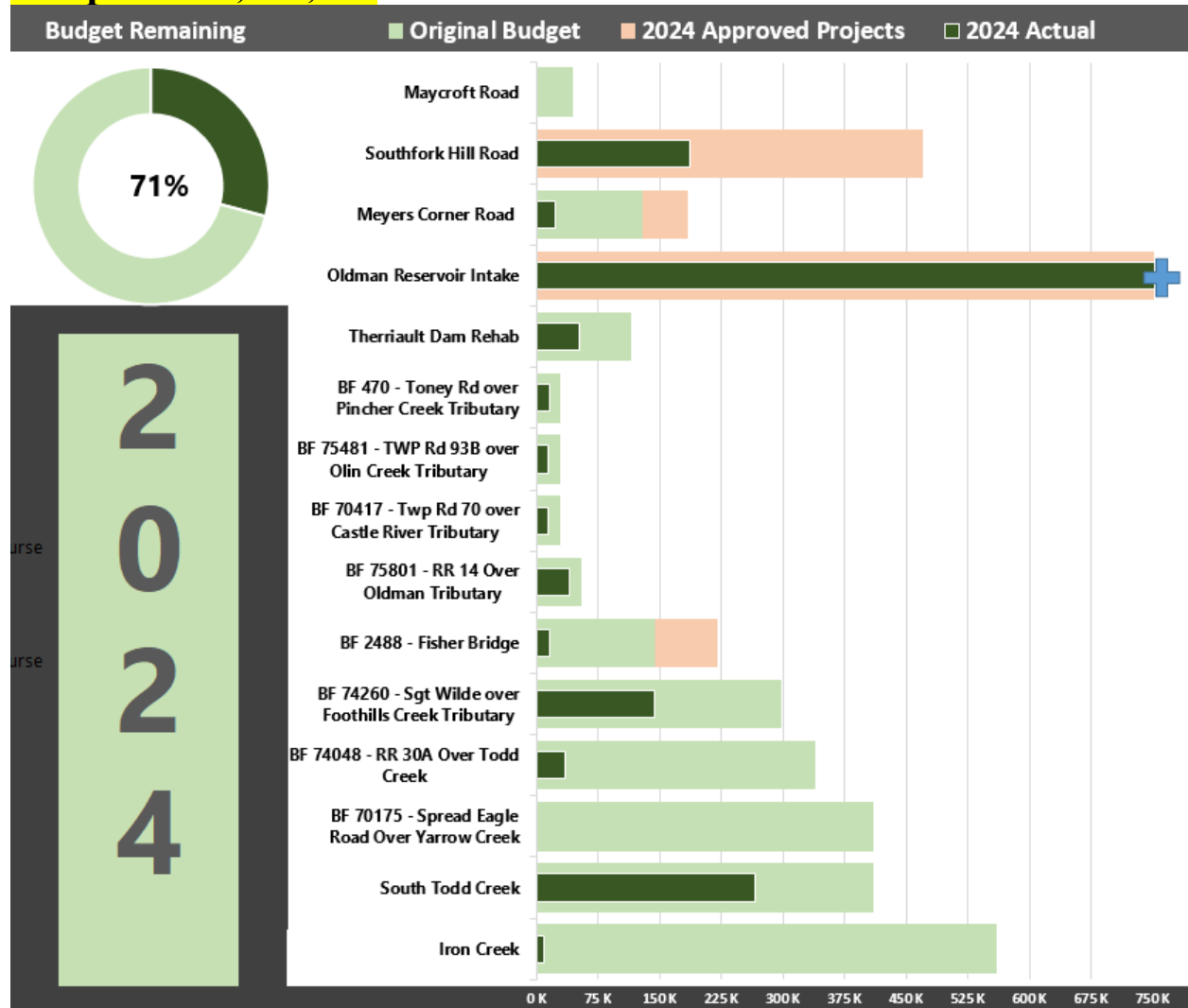


**M.D. OF PINCHER CREEK NO. 9  
UTILITIES & INFRASTRUCTURE REPORT**

G1b

**General Projects Budget Update**

**2024 Approved Budget: \$4,998,000. Jan 17<sup>th</sup> Spend: \$2,378,791 Jan 6<sup>th</sup> Spend: \$2,378,791**



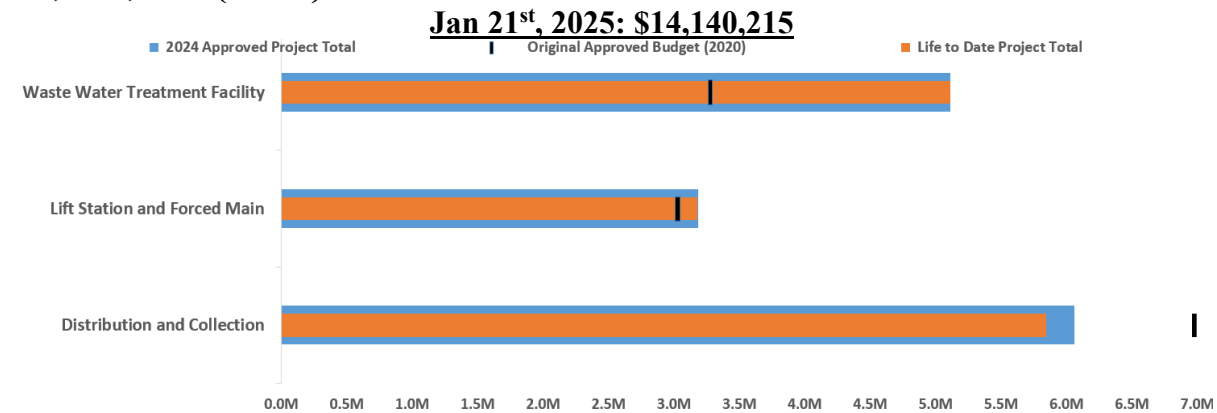
**2025 Approved Budget: \$3,942,000 \$3,728,000. Jan 17<sup>th</sup> Spend: \$0**

**Large Ongoing Projects (Pre-2025 Construction Start)**

- **Beaver Mines Water Distribution, Collection System**
  - Record drawings & GIS data received. Awaiting remaining closeout docs (Op. & Maint. manuals) from MPE & Record drawing revision
  - Construction complete. Awaiting rainstopper installation in a few manholes (warranty)

- **Beaver Mines Waste Facility/System**
  - Grazing lease signed and entered into for Dec. 20<sup>th</sup> start date
  - Final turnover package received, GIS information received Jan 20<sup>th</sup>
- **Beaver Mines Foremain & Lift Station**
  - Awaiting minor changes to Record drawings

Spend as of **Jan 21<sup>st</sup>, 2025: \$14,140,215** **Jan 8<sup>th</sup>, 2025: \$14,131,790** / **\$14,360,646 (98%)**



- **Oldman Reservoir Water Intake Low Level Project**
  - \$1.68M grant application finalized Jan 30<sup>th</sup>, 2024
    - Approval received for \$1.8M project, covering up to 75% of costs
  - DFPP (Drought and Flood Protection Program) grant application submitted June 6<sup>th</sup>
    - Approval received Aug. 6<sup>th</sup> to assist with topping up Capital Project and cover 70% of costs for a Drought Projects Assessment
    - Initial DFPP Quarterly Report to be complete prior to Council Jan 14<sup>th</sup>
  - Install of new pump VFD's complete along with reinstallation of existing drive on old intake pump. Startup, flush, & commissioning attempted Nov. 26<sup>th</sup>/27<sup>th</sup>. Old existing pump startup went well. One of two (2) new VFD installs went well, appears to be a manufacturer issue with the other
    - Manufacturer (Spartan Controls) tech site visit occurred Jan 16<sup>th</sup>. Awaiting results
    - Troubleshooting day Jan 15<sup>th</sup> with MPE resulted in partial fix or some ongoing pump control issues and identification of some required mechanical repairs on valves/instrumentation
- **Bridge File 2488 – Fisher Bridge, NW-26-07-02-W5M**
  - Scour identified under existing abutment. Costed plan included for 2025 budget
  - DFO, Historical Resources, Public Lands Disposition submitted
    - Public Lands TFA provided
    - DFO response received Sep 3<sup>rd</sup> with additional questions on work. Additional response received Nov. 29<sup>th</sup> indicating DFO is experiencing delays and directing MD to begin work on SARA permit
      - SARA permit submitted Dec. 19<sup>th</sup>. SARA permit formally requested Jan 9<sup>th</sup>, previous submission reiterated
    - Public Lands Disposition received Oct 3<sup>rd</sup>

- **Watercourse Crossing Inspection & Remediation Project – 100% Grant funded**
  - Anticipating regulatory Directives making dealing with SAR crossings mandatory
  - Funding agreement signed Mar. 28<sup>th</sup>, 2023 for \$1.55M to cover more assessment and engineering along with replacement of 2 crossings, to be complete by March 2025
    - Extension requested to March 31<sup>st</sup>, 2027
  - Status Report 2 complete May 15, 2024
    - Less than 10% spent on \$1.55M grant as of May 15, 2024
  - Final two (2) QAES Assessments received for BF 74045 (Tetley Creek) and BF 1348 (Connelly Creek) and reviewed. Roughly \$600,000 in grant funding remaining after Iron (anticipated), South Todd Tributary, and Cow Creek work
  - Funder has indicated BF 7080 (Dungarvan Creek) is the best candidate for existing funding extensions, directed us to submit a third application for top up funding
  - 3<sup>rd</sup> grant application for additional top up funding submitted Dec. 5<sup>th</sup> for \$900,500. Awaiting formal response
  
- **WCR #2: S. Todd Creek Trib. under Chapel Rock Road, SE-23-009-03 W5M**
  - 100% grant funded
  - Work complete
  - Road levelling required per grader operator feedback and warranty review. Grade change currently too abrupt
    - Complete mid December, will be reassessed in Spring once thawed

## **Large Projects Planned for 2025 Implementation**

### **Water Operations Remote Monitoring System Migration – 2025**

*SCADA System Migration to VTScada. Includes replacement of main desktop at WTP, full migration programming and HMIs (Human Machine Interfaces), and licensing software*

- Kicked off Jan 22<sup>nd</sup>. Desktop computer ordered, anticipated arrival by Feb 7<sup>th</sup>, 2025

### **Meyers Corner Road Culvert Replacement**

*Replace failed 900mm culvert via boring method*

- Sizing and aquatic assessment complete by Roseke in 2024. Design complete for a bored 1.37m x 35m Smooth Walled Welded Pipe
- Awarded UROW acquisition and geotechnical work to Roseke
  - Geotechnical work complete, confirmed mostly clay (suitable for drilling)
  - Survey and conceptual design drawing complete
  - Contractor has confirmed unit pricing still stands. However, design length is 10m longer than original quote, increasing boring cost about \$35,000
- Proceeding with ROW acquisition





### **Community Events Board, Admin Building**

*Single sided electric community events board on Admin building to advertise current events and upcoming meetings.*

- Project contingent on receiving required permits
- To be kicked off and completed in 2025
  
- **Bridge File 70175 – Yarrow Creek Bridge Rehabilitation, NW-22-003-030 W4M**

*Perform a pile splice repair on two piles in the west abutment, replace the east pile cap, place fill and riprap at the west headslope, minor wheel guard repairs & repairs to timber span, channel realignment, and west abutment riprap work*

  - Preliminary Engineering & Design complete
  - Sensitive stream habitat, SARA permit required. Construction window of August
    - Received DFO initial response for SARA permit with questions
    - DFO SARA permit approval received Jan 15<sup>th</sup>, restricting fish handling period between Aug 11-31<sup>st</sup>, among other conditions
  - Water Survey of Canada notified regarding measurement which needs to be moved
  - Land signoff taking longer than anticipated due to environmental easement questions. Information provided regarding environmental easement
    - Additional comments given to SALTS to share with Environment and Climate Change Canada Sep. 24<sup>th</sup>, 2024
    - Approval received Oct 3<sup>rd</sup>
  - Working to closeout land acquisition
  
- **WCR #1: Iron Creek under Tapay (Carbondale) Road, LSD SE-15-006-03 W5M**

*Install new 4.7m x 2m x 15m L corrugated steel box culvert to remediate fish passage concerns on Iron Creek under the WCR program (100% funded)*

- Tender for installation awarded to low bidder (TA Excavating) (**Cost: \$528,251. Eng. Est: \$443,000**) alongside South Todd Creek Tributary
    - Engineers Estimate: \$442,800
    - TA Excavating: \$528,251
  - Completion: September 30<sup>th</sup>, 2025
  - Permit submissions have begun. DFO has indicated review period for Species At Risk Act (SARA) permit will be 90 days despite delays in processing to date
    - DFO SARA approval received July 16<sup>th</sup>, 2024
    - Revised application required due to work not occurring in 2024 per DFO request Jan. 2, 2025. Submitted Jan. 6<sup>th</sup>
  - Land signoff complete
  - 2025 construction project
- **Bridge File 70417 – TWN RD 70 over Castle River Trib., SE-05-007-01 W5M**

*6.1m clear span bridge with extensive rot and voids in piles and pile caps. Replace with two (2) 2m x 27m L CSPs*

    - Prelim. engineering complete Oct. 8<sup>th</sup>
    - Design and tender to include a staged construction cost (optional), extended detour may be feasible
    - Design work kicked off Oct. 31<sup>st</sup>, 2025. STIP application submitted Nov. 26<sup>th</sup>
    - Design 90% complete
  - **Bridge File 00470 – Toney Rd over Pincher Creek Trib., SE-02-006-01 W5M**

*1.6m x 43m L culvert with significant perforations and minor deflections. Install Steel Wall Pipe Liner (SWPL)*

    - Prelim. eng. complete Oct. 7<sup>th</sup>. Recommendation is installation of a steel wall pipe liner. Level 2 barrel inspection confirmed 1.4m liner is feasible
    - Design work kicked off November 5<sup>th</sup>, 2024. STIP application submitted Nov. 26<sup>th</sup>
    - Design work underway, 50-60% complete
  - **Bridge File 75481 – TWN RD 93B over Olin Creek Trib., SW-23-009-01 W5M**

*1.5m x 24m L culvert with high deflection and corrosion. Replace with two (2) 1.2m x 36m L CSPs*

    - Preliminary engineering complete Oct. 11<sup>th</sup>. STIP application submitted Nov. 26<sup>th</sup>
  - **Therriault Dam – Rehabilitation Work**

*Geotechnical and Hydrogeology study complete in 2023. 2024 preliminary engineering determined most economically viable solution to address undersized spillway/overtop potential. 2025 work includes detailed design work, regulatory submissions, and (pending regulatory approval and grant funding), tender/construction*

- RFP released on ACP Nov. 14<sup>th</sup>. Due back Dec. 6<sup>th</sup> for detailed design, regulatory work, tendering, and construction administration
  - 2 compliant proposals received. High evaluation: MPE Engineering (80% weighted)
- Design kicked off Jan 8<sup>th</sup>. Anticipated schedule:
  - Begin regulatory submissions mid March, 2025
  - Design completion mid April – June 2025
  - Timing of further works dependant on grant release timing (anticipated Spring/Summer 2025) as well as regulatory approval timing.

## **Large Projects Planned for 2026 Implementation**

- **Southfork Hill Road**

*Emergent investigatory and repair work for the Southfork Hill slide issues*

- Geotechnical scope awarded and complete. Final geotech. report received Dec 9<sup>th</sup>
- STIP application submitted Nov. 28<sup>th</sup>, 2024 with letters of support from Campground and nearby farming operation. Revision submitted Dec. 19<sup>th</sup> with additional letter of support from MLA and final geotech. report
  - Submitted with a revised project estimate
  - Awaiting funding decision
- Propose assessing need to begin work on detailed design, tender, and regulatory approvals after assessing Spring 2025 runoff effect on road conditions. Any work done prior to a grant decision would not be eligible for external funding

- **WCR #3: Dungarvan Creek under Oil Basin Road, LSD SW-17-003-29 W4M**

*Replace existing 4m x 4.5m x 37m L culvert with a 3 span girder bridge with steel substructure to remediate fish passage concerns on Iron Creek under the WCR program (anticipate 90% funded)*

- Prelimin. Eng. and a QAES report were complete in 2023/2024 on this culvert. It was identified as a priority for remediation under the WCR program
- A funding amendment was submitted Dec. 5<sup>th</sup> for additional funds to replace this culvert with a three span girder bridge
- Anticipated timeline:
  - Await funding decision (Anticipate Spring 2025)
  - Design/regulatory/land: 2025
  - Construction: 2026

- **Pisony Road over Cow Creek Tributary Culvert, LSD NE-01-009-03 W5M**

*Non-bridge sized culvert failing on dead end road. 2024 funds to assess appropriate replacement sizing and design. Stream flows all year and culvert is likely undersized*



- Preliminary engineering to be kicked off in 2025 with anticipated construction in 2026



Culvert separation at floor Approx 300 mm



U/S profile Showing culvert end has heaved



Culvert separation at the side wall



D/S profile

- **Bridge File 71542 – Waldron Flats over Indian Creek, SE-07-010-01 W5M**

*2m x 2.2m x 32m L culvert with isolated perforations in the roof of 3 rings and 1 ring on the foot. Minor roof and sidewall deflection*

- Preliminary engineering required in 2025 to determine appropriate replacement design or maintenance (liner). Currently, it is anticipated replacement will be required
- Anticipate construction 2026

- **Bridge File 76203 – West End Maycroft over Ernst Creek, NW-26-010-03 W5M**

*2.5m x 1.8m x 20m L culvert with 3 cracked rings in sidewall with 85mm remaining. Deflection and corrosion also present*

- Preliminary engineering required in 2025 to determine if maintenance of cracked seams is feasible via weld, shotcrete beam, etc. or if replacement has a better lifecycle value
- Anticipate construction 2026



## **Studies and Planning Work**

### **Lundbreck Lagoon Resiliency Analysis & Regionalization – Engineering 2023/24**

*Review Lagoons ability to take on more flow (both regular and high strength). Review Cowley Lagoons ability to do the same, and options for regionalization*

- Notice of successful grant received Mar. 21<sup>st</sup>, 2023
- Lundbreck, Cowley, and regional report drafts received and reviewed. Once actual flow data is measured in 2024 the three (3) studies can be finalized
  - Draft final reports received Dec. 18<sup>th</sup>. Feedback given, awaiting final response

### **Regional Drought Strategic Implementation Strategy & Raw Water Storage Project**

- Grant application for 3 month (25-year) forecasted volumes
  - Approval received for \$3.4M project, up to 75% of costs. Signed and sent to ATEC
- Grant application for a Drought Projects Assessment
  - Approval received to cover up to 70% of costs. Grant contract reviewed and signed
- Working on internal scope of work to kick off Drought Projects Assessment. Will ensure Council's approval on procurement direction

### **Transportation Master Plan**

*\$200,000 grant received from ACP to complete a Transportation Master Plan, consisting of a paved, gravel road condition assessment, culvert (non Bridge File) condition assessment, gravel pit analysis, airport runway assessment*

- Partial award to MPE Engineering Aug. 12<sup>th</sup> to complete a paved and gravel road condition assessment (\$72,000)
- Aug. 28<sup>th</sup> awarded culvert and gravel pit assessment to MPE Engineering (\$74,000)
- Gravel pit surveying complete, data was received and reviewed late December
- Working through gravel road assessment methodology with MPE for Spring 2025 start
- Maycroft Road drone survey partially complete for 8km of roadway. Completing initial assessment for portion of road completed

### **Cridland Dam**

*Geotechnical work as recommended in 2021 Dam Safety Review due to observed seepage and unknown soil properties*

- To be kicked off in 2025

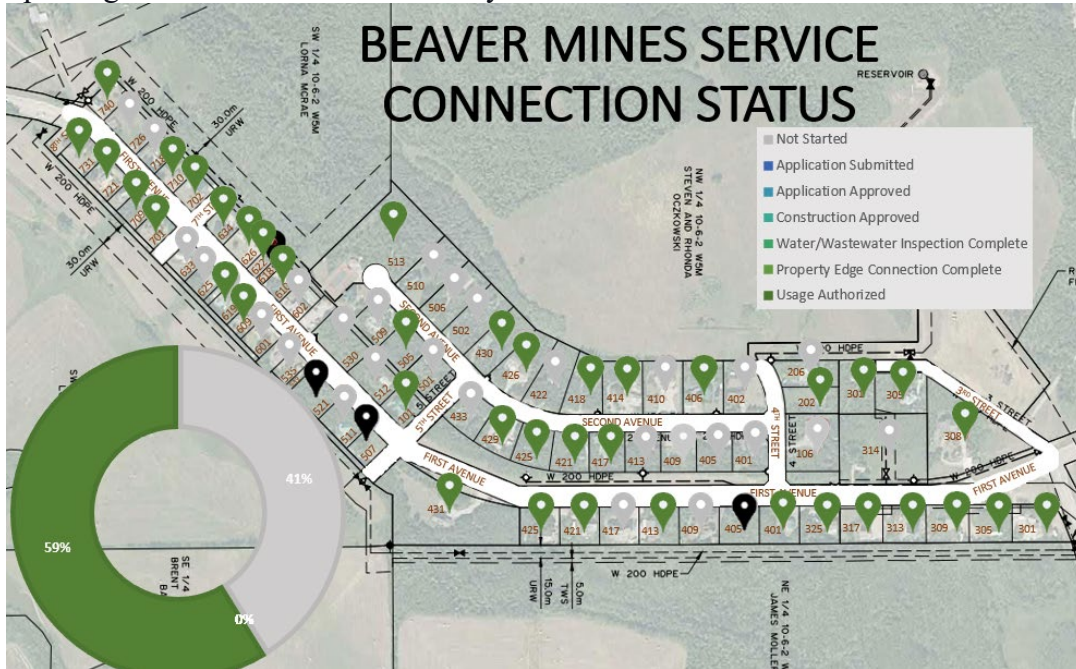
### **Miscellaneous**

- 10 yr. bridge study to receive interim update
  - To be kicked off and complete in 2025

# Operations Updates

## Beaver Mines Lot Servicing

- 40/68 applications received, 40 approved, 40 connected (59 %)
- Hydrant flow testing in BM was completed by PCES and passed for fire flow. PCES is updating the Fire Underwriters Survey



## Standpipes

- Last known issue: Jan 10<sup>th</sup>, 2025 (global software cellular outage – credit card was not working for ½ day) October 9<sup>th</sup>, 2024 (PC standpipe upper nozzle caught)

## General Water Operations Updates January 21<sup>st</sup>, 2025:

- Annual operation reports drafting underway
- Crane inspections planned prior to Council, including in raw water station (restricted space)
- New standpipe covers installed by PW
- Generator servicing in BM delayed due to access
- Resolved metering issue in Lundbreck house and Lundbreck School
- Significant operations related work planned for 2025:
  - Plant health check for main treatment trains
  - Plant header work
  - Obsolete instrumentation replacement
  - WWTP protection system for cows/vehicles
  - Sewer flushing in select BM areas
  - Utility Services Guidelines Update for Lundbreck and Rural Users
  - Reservoir inspections/cleaning (Lundbreck, Cowley)
  - Lundbreck Lagoon sludge survey
  - WTP flocculation tank valves + strainers upgrade
- One (1) Lundbreck Lagoon aerator pump not working. Will require repairs
- In discussions with Cowley regarding coverage for their water distribution system

- Modifying contract to provide standby support. Cowley contracting day to day directly with 3<sup>rd</sup> party
- Discussion with PCES regarding water costs for Lundbreck Sani Dump and future plan
- WTP license expiring April, 2024
  - WPO drafting new operations, emergency response plan (ERP), and drinking water safety plan
    - ERP reviewed
- Private water line inspection complete South of Lundbreck. Initiating transfer of ownership for UROWS to MD

**General Energy Related Updates January 21<sup>st</sup>, 2025:**

- QUEST net zero accelerator
  - Energy mapping workshop complete Sep. 25<sup>th</sup>
  - Land use report and emissions inventory report draft received, comments sent back for review
  - Economic opportunity analysis underway
  - Community Energy Plan recommendation underway
- Clean Energy Improvement Program
  - Program being managed under contract going forward with Massif Energy
  - 11 pre-qualifications received (5 MD, 6 Town). Four (4) application fully submitted
  - 2 new contractors signed up in PC region
  - CEIP open house being scheduled for new year for contractors and residents

**Recommendation:**

That the Utilities & Infrastructure report for January 8<sup>th</sup> – January 22<sup>nd</sup> is received as information.

---

Prepared by: David Desabrais




Date: January 22<sup>nd</sup>, 2025

Council Meeting

Date: January 28<sup>th</sup>, 2025

# Administration Guidance Request

G1c

|   |  |   |             |
|---|--|---|-------------|
| <b>TITLE: Utility Bylaw Rate Open House – Setting of Date &amp; Time</b>          |  |  |             |
| <b>PREPARED BY: David Desabrais</b>   |  | <b>DATE: January 22<sup>nd</sup>, 2025</b>  |             |
| <b>DEPARTMENT: Utilities &amp; Infrastructure</b>                                 |  |   |             |
| <b>David Desabrais</b>  | 25/01/22   | <b>ATTACHMENTS:</b><br>1.   |             |
| <b>Department Supervisor</b>  | <b>Date</b>  |   |             |
| <b>APPROVALS:</b>   |  |   |             |
|  |  |   |             |
| <b>David Desabrais</b>  | 25/01/22   | <b>Roland Milligan</b>  | 2025/01/22  |
| <b>Department Director</b>  | <b>Date</b>  | <b>CAO</b>  | <b>Date</b> |

**RECOMMENDATION:**

**That Council select a date and time for an open house regarding proposed utility rate changes.**

**BACKGROUND:**

- During the Nov. 26<sup>th</sup>, 2024 Committee Meeting (Closed), Council discussed Utility Bylaw rates
- On Jan. 15<sup>th</sup>, 2025, letters were sent out with utility bills detailing proposed changes and inviting residents to give feedback. The website was also updated to reflect proposed changes
  - The letter committed to an open house to be set in Winter/Spring 2025 where feedback can be given regarding proposed changes

Proposed open house format

- Setup information boards with background similar to what was in the letters previously reviewed by Council
- Residents can bring their utility bills and we can calculate what the proposed change in rates means for them specifically
- Gather feedback from residents


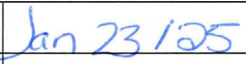
*Discussion on open house date & time required.*

**FINANCIAL IMPLICATIONS:**

N/A



## Recommendation to Council

|   |  |  |             |
|---|--|--|-------------|
| <b>TITLE:</b> <b>Road Closure Bylaw 1354-25</b><br><b>Portion of Statutory Road Allowance South of SW 18-6-1 W5</b><br><b>and North of Lot 1, Block 1, Plan 0810048</b> |  |                           |             |
| <b>PREPARED BY:</b> Laura McKinnon  |  | <b>DATE:</b> January 22, 2025  |             |
| <b>DEPARTMENT:</b> Planning and Development   |  |  |             |
| <br><b>Department Supervisor</b>  | <br><b>Date</b> | <b>ATTACHMENTS:</b><br><b>1. Descriptive Plan for Proposed Consolidation</b><br><b>2. Bylaw No. 1354-25</b>  |             |
| <b>APPROVALS:</b>   |  |  |             |
| <hr style="width: 100%;"/>  |  | <b>Roland Milligan</b><br> |             |
| <b>Department Director</b>  | <b>Date</b>  | <b>CAO</b>   | <b>Date</b> |
|   |  |  | 2025/01/23  |

### RECOMMENDATION:

**That Council give first reading to Road Closure Bylaw No. 1354-25, and further;**

**That Council set the date and time for the required Public Hearing for February 25, 2025, at 6:00pm.**

### BACKGROUND:

On September 10, 2024, the MD approved the proposal from landowners Brad Cossins, Tim Cossins & Dana Brown, requesting to close and purchase a portion of the statutory road allowance adjacent to their property. Being, all that portion of government road allowance lying between NW 7-6-1 W5 and SW 16-8-1 W5 forming part of Lot 2, Block 1, Descriptive Plan \_\_\_\_\_, Containing 0.59 Hectares (1.46 Acres) More or Less.

The applicant has submitted the required road closure fee and engaged the services of an Alberta Land Surveyor. The MD has received a description for the required road closure bylaw from the ALS.

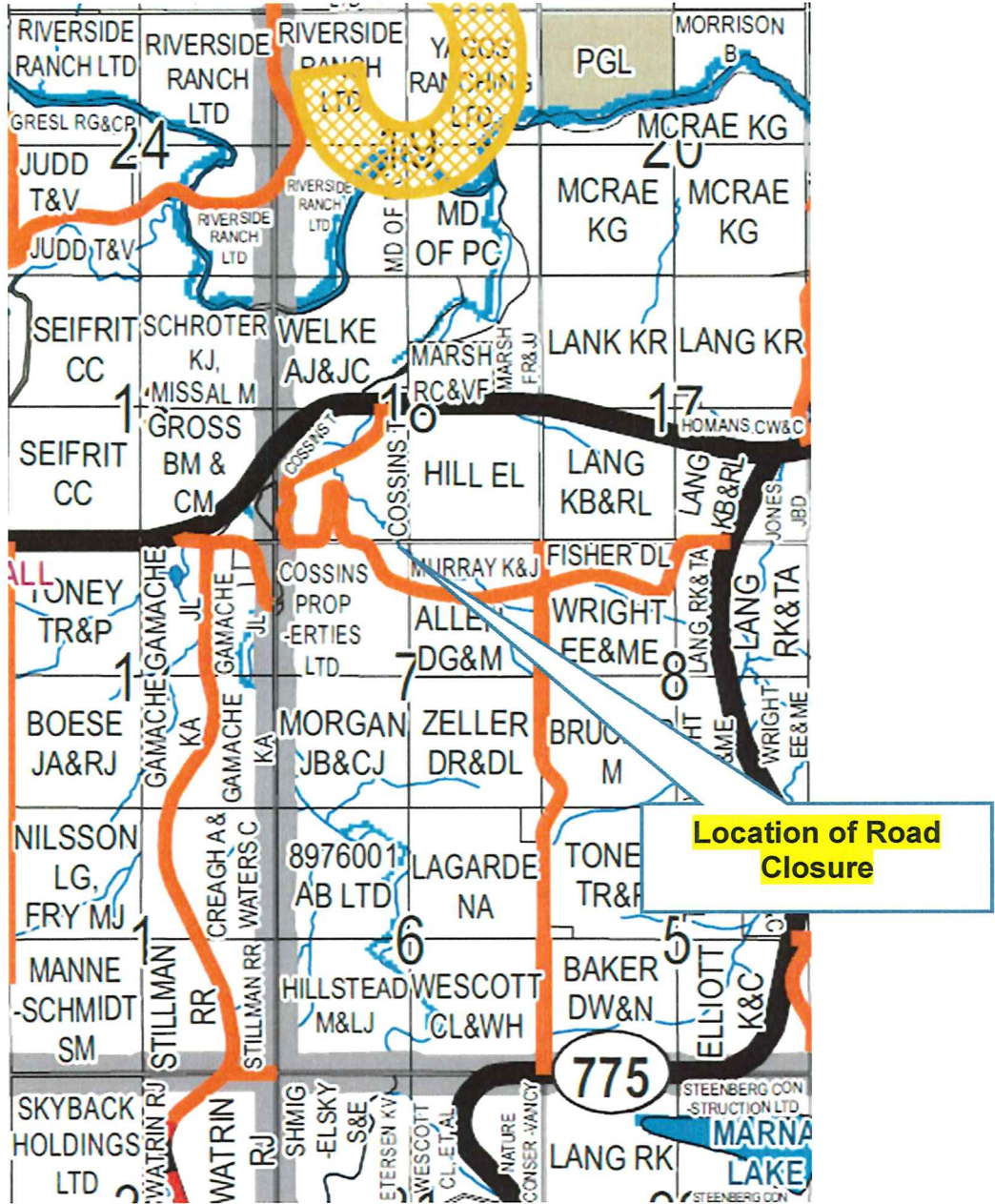
The ALS has also supplied a copy of the legal description showing the closed road being consolidated with the adjacent title (*Attachment No. 1*).

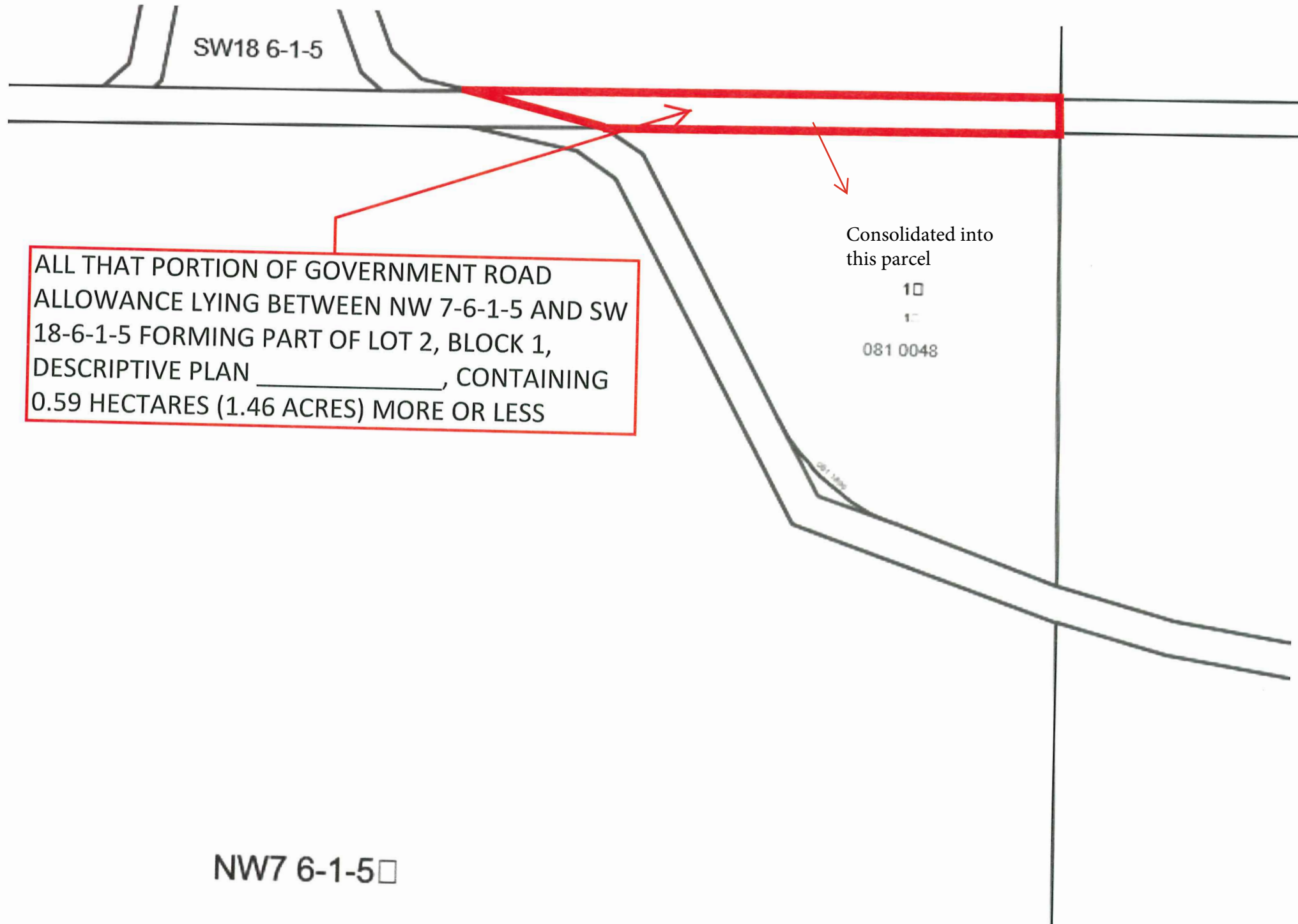
Road Closure Bylaw No. 1354-25 (*Attachment No. 2*) has been prepared and is being presented for first reading.

### FINANCIAL IMPLICATIONS:

None. The applicant is responsible for all costs regarding this proposal.

# Recommendation to Council





**MD OF PINCHER CREEK NO. 9  
BYLAW NO. 1354-25**

A BYLAW OF MD OF PINCHER CREEK FOR THE PURPOSE OF CLOSING TO PUBLIC TRAVEL AND CREATING TITLE TO AND DISPOSING OF PORTIONS OF A PUBLIC HIGHWAY IN ACCORDANCE WITH SECTION 22 OF THE MUNICIPAL GOVERNMENT ACT, CHAPTER M26, REVISED STATUTES OF ALBERTA 2000, AS AMENDED.

WHEREAS, the lands hereafter described are no longer required for public travel,

WHEREAS, application has been made to Council to have the roadway closed, and

WHEREAS, the Council of MD OF PINCHER CREEK deems it expedient to provide for a bylaw for the purpose of closing to public travel certain roads or portions thereof, situated in the said municipality and thereafter creating title to and disposing of same, and

WHEREAS, notice of intention of Council to pass a bylaw has been given in accordance with Section 606 of the Municipal Government Act, and

WHEREAS, Council was not petitioned for an opportunity to be heard by any person claiming to be prejudicially affected by the bylaw

NOW THEREFORE BE IT RESOLVED that the Council of MD OF PINCHER CREEK in the Province of Alberta does hereby close to Public Travel and creating title to and disposing of the following described highways, subject to rights of access granted by other legislation.

ALL THAT PORTION OF GOVERNMENT ROAD ALLOWANCE LYING BETWEEN NW 7-6-1-5 AND SW 18-6-1-5 FORMING PART OF LOT 2, BLOCK 1, DESCRIPTIVE PLAN \_\_\_\_\_, CONTAINING 0.59 HECTARES (1.46 ACRES) MORE OR LESS

EXCEPTING THEREOUT ALL MINES AND MINERALS

Received first reading this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Chief Elected Official  
Seal

\_\_\_\_\_  
Chief Administrative Officer

Approved this \_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Minister of Transportation and  
Economic Corridors

Received second reading this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Received third reading and finally passed this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

\_\_\_\_\_  
Chief Elected Official  
Seal

\_\_\_\_\_  
Chief Administrative Officer



**CHIEF ADMINISTRATIVE OFFICER'S REPORT**

January 10, 2025 to January 24, 2025

**Discussion:**

|        |  |
|--------|--|
| Jan 13 | Senior Management Team Mtg.                      |
| Jan 14 | Meeting with MLA Chelsae Petrovic                |
| Jan 14 | Council Committee and Council Mtgs.              |
| Jan 15 | Agricultural Service Board Mtg.                  |
| Jan 15 | Joint Health and Safety Committee Meeting        |
| Jan 21 | PW Assistant Manager Applicant Interview         |
| Jan 21 | Joint Council Meeting with Town of Pincher Creek |
| Jan 22 | PW Assistant Manager Applicant Interview         |
| Jan 23 | Vacation Day                                     |

**Upcoming**

|        |                                       |
|--------|---------------------------------------|
| Jan 27 | Senior Management Team Meeting        |
| Jan 28 | Council Committee and Council Meeting |
| Jan 29 | Admin Staff and Safety Meeting        |

**RECOMMENDATION:**

That Council receive for information, the Chief Administrative Officer's report for the period January 10, 2025, to January 24, 2025.

Prepared by: CAO, Roland Milligan

Date: January 23, 2025

Respectfully presented to: Council

Date: January 28, 2025

## **ADMINISTRATIVE SUPPORT ACTIVITY**

January 10, 2025 to January 23, 2025

### **Correspondence from the Last Council:**

- Municipal Affairs Concern – Letter to Resident
- Canyon School – Thank you
- Request for Winter Maintenance on Township Road 8-4

### **Advertising/Social:**

- Landfill Closure/and Opening/due to high winds
- Prime Minister's Awards for Excellence in Early Childhood Education
- Nominations for 2024-2025 Minister's Seniors Service awards
- Employment Opportunity – Accounting Clerk
- Notice of Special Meeting – January 21, 2025
- Notification of MD Online Public Mapping
- Employment Opportunity – Pesticide Applicators
- Employment Opportunity - Clerical Workflow Assistant

### **Other Activities:**

- Assisted HR with Employment Advertising
- Collaborated with Shootin the Breeze for the new advertising section
- ASB Meeting
- Joint Council Meeting



### **Invites to Council:**

- Highway #3 Twinning Association – January 28, 2025
- Rural Crime Watch – has not responded

### **Upcoming Dates of Importance:**

- Regular Committee, Council – January 28, 2025
- Regular Committee, Council – February 11, 2025
- Emerging Trends – February 13, 2025

# Recommendation to Council

|  |             |  |                   |
|--|-------------|--|-------------------|
| <b>TITLE:</b> <b>Extension of Rural ICF Agreement with Cardston County</b> |             |                           |                   |
| <b>PREPARED BY:</b> <b>Roland Milligan</b>                                 |             | <b>DATE:</b> <b>January 23, 2025</b>   |                   |
| <b>DEPARTMENT:</b> <b>Administration</b>                                   |             |  |                   |
|  |             | <b>ATTACHMENTS:</b>  |                   |
| <b>Department Supervisor</b>   | <b>Date</b> | <b>1) Ministerial Order MSD:024/23</b>   |                   |
| <b>APPROVALS:</b>  |             |  |                   |
|  |             | <b>Roland Milligan</b><br> | <b>2025/01/23</b> |
| <b>Department Director</b>   | <b>Date</b> | <b>CAO</b>   | <b>Date</b>       |

**RECOMMENDATION:**

**THAT the Council accept the recommendation of the M.D. of Pincher Creek No. 9 and Cardston County Chief Administrative Officers that a review of the Intermunicipal Collaboration Framework Agreement has been undertaken as directed by municipal Council in accordance with Section 708.32 of the Municipal Government Act and it is the opinion of the Chief Administrative Officers that the Agreement remains valid in its current format and no changes are recommended at this time with the next review of the ICF agreement scheduled for 2032.**

**BACKGROUND:**

Pursuant to Section 708.29(1) of the Municipal Government Act (the *Act*), *Municipalities that have common boundaries must create a framework with each other by April 1, 2020 unless they are members of the same growth management board.* The Intermunicipal Collaboration Frameworks, commonly known as ICFs, were required to be in place by April 1, 2020. The MD complied with the *Act* and had ICFs with MD Ranchland, I.D. 4 –Waterton, MD of Willow Creek, and Cardston County signed prior to the deadline. The ICF with the Crowsnest Pass did not get signed until February of 2021. The Town of Pincher Creek and Cowley ICFs were officially entered into on March 4, 2020 (The MD also has ICF Agreements with the urban neighbors of the Village of Cowley and the Town of Pincher Creek.)

Pursuant to Section 708.32(1) of the *Act*, *The municipalities that are parties to a framework must review the framework at least every 5 years after the framework is created, or within a shorter period of time as provided for in the framework.*

In 2023, the Province passed Ministerial Order No. MSD:024/23 (*Attachment No. 1*), which amended the review period in the Act to at least seven (7) years. This is reflected in the above recommendation.

## Recommendation to Council

The MD Pincher Creek and Cardston County rural ICFs was presented to Council for review at the January 14, 2025 Council Committee meeting.

The MD did receive correspondence from the CAO of Cardston County in early December regarding the ICF between the M.D. and Cardston County. Cardston County and the M.D of Willow Creek passed the following motion:

*“that the Council accept the recommendation of the M.D. of Willow Creek and Cardston County Chief Administrative Officers that a review of the Intermunicipal Collaboration Framework Agreement has been undertaken as directed by municipal Council in accordance with Section 708.32 of the Municipal Government Act and it is the opinion of the Chief Administrative Officers that the Agreement remains valid in its current format and no changes are recommended at this time with the next review of the ICF agreement scheduled for 2031.”*

This was done for both Willow Creek and Warner. Cardston County stated that this took these agreements off the table and that they were then able to focus on the urban neighbors.

### **FINANCIAL IMPLICATIONS:**

None



ALBERTA  
MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Shaw*

MINISTERIAL ORDER NO. MSD:024/23

I, Rebecca Schulz, Minister of Municipal Affairs, pursuant to Section 605(2) of the *Municipal Government Act*, make the following order:

The date by which a municipality must review an intermunicipal collaboration framework, as required by Section 708.32(1) of the *Municipal Government Act*, is amended from at least every five years to at least every seven years.


This order expires March 31, 2027.

Dated at Edmonton, Alberta, this 6<sup>th</sup> day of April, 2023.

A handwritten signature in blue ink, appearing to read 'Rebecca Schulz', written over a horizontal line.

Rebecca Schulz  
Minister of Municipal Affairs

## Recommendation to Council

|  |             |  |                   |
|--|-------------|--|-------------------|
| <b>TITLE:</b> Extension of Rural ICF Agreement with MD of Willow Creek |             |                           |                   |
| <b>PREPARED BY:</b> Roland Milligan                                    |             | <b>DATE:</b> January 23, 2025  |                   |
| <b>DEPARTMENT:</b> Administration                                      |             |  |                   |
|  |             | <b>ATTACHMENTS:</b>  |                   |
| <b>Department Supervisor</b>   | <b>Date</b> |  |                   |
| <b>APPROVALS:</b>  |             |  |                   |
|  |             | <b>Roland Milligan</b><br> | <b>2025/01/23</b> |
| <b>Department Director</b>   | <b>Date</b> | <b>CAO</b>   | <b>Date</b>       |

### RECOMMENDATION:

**THAT the Council accept the recommendation of the M.D. of Pincher Creek No. 9 and M.D of Willow Creek Chief Administrative Officers that a review of the Intermunicipal Collaboration Framework Agreement has been undertaken as directed by municipal Council in accordance with Section 708.32 of the Municipal Government Act and it is the opinion of the Chief Administrative Officers that the Agreement remains valid in its current format and no changes are recommended at this time with the next review of the ICF agreement scheduled for 2032.**

### BACKGROUND:

Pursuant to Section 708.29(1) of the Municipal Government Act (the *Act*), *Municipalities that have common boundaries must create a framework with each other by April 1, 2020 unless they are members of the same growth management board.* The Intermunicipal Collaboration Frameworks, commonly known as ICFs, were required to be in place by April 1, 2020. The MD complied with the *Act* and had ICFs with MD Ranchland, I.D. 4 –Waterton, MD of Willow Creek, and Cardston County signed prior to the deadline. The ICF with the Crowsnest Pass did not get signed until February of 2021. The Town of Pincher Creek and Cowley ICFs were officially entered into on March 4, 2020 (The MD also has ICF Agreements with the urban neighbors of the Village of Cowley and the Town of Pincher Creek.)

Pursuant to Section 708.32(1) of the *Act*, *The municipalities that are parties to a framework must review the framework at least every 5 years after the framework is created, or within a shorter period of time as provided for in the framework.*

In 2023, the Province passed Ministerial Order No. MSD:024/23 (*Attachment No. 1*), which amended the review period in the *Act* to at least seven (7) years. This is reflected in the above recommendation.

## Recommendation to Council

The MD Pincher Creek and MD of Willow Creek rural ICF was presented to Council for review at the January 14, 2025 Council Committee meeting.

The MD did receive correspondence from the CAO of MD of Willow Creek that they have undertaken the same process with Cardston County regarding the ICF between the M.D. and Cardston County

### **FINANCIAL IMPLICATIONS:**

None





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**Re: Joint Funding**

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**From** Jessica McClelland <AdminExecAsst@mdpincercreek.ab.ca>

**Date** Wed 2025-01-22 10:49 AM

**To** Amia Lazo <amiazlazo@gmail.com>

Thank you, I will let you know.

**Jessica McClelland**

Executive Assistant

Municipal District of Pincher Creek No. 9

1037 Herron Drive, PO Box 279

Pincher Creek, AB T0K-1W0

Phone: 403-627-3130

[Communications@mdpincercreek.ab.ca](mailto:Communications@mdpincercreek.ab.ca)

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**From:** Amia Lazo <amiazlazo@gmail.com>

**Sent:** Wednesday, January 22, 2025 10:48 AM

**To:** Jessica McClelland <AdminExecAsst@mdpincercreek.ab.ca>

**Subject:** Re: Joint Funding

Hi Jessica,

Thank you for your prompt response and for taking time to consider our request. While we understand there is no set amount, if possible, funding the venue rental at \$100 per hour (for 10 Hours) would be immensely helpful.

If you require any information, please let us know. Thank you!

Best regards,

Amia

On Wed, Jan 22, 2025 at 10:22 AM Jessica McClelland <[AdminExecAsst@mdpincercreek.ab.ca](mailto:AdminExecAsst@mdpincercreek.ab.ca)> wrote:

Good Morning Amia,

I will take your request to the next MD meeting, which is next week, and will follow up. Do you have an amount you are looking for?



**Jessica McClelland**

Executive Assistant

Municipal District of Pincher Creek No. 9

1037 Herron Drive, PO Box 279

Pincher Creek, AB T0K-1W0

Phone: 403-627-3130

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**From:** Amia Lazo <[amiazlazo@gmail.com](mailto:amiazlazo@gmail.com)>

**Sent:** Wednesday, January 22, 2025 10:20 AM

**To:** Jessica McClelland <[AdminExecAsst@mdpincercreek.ab.ca](mailto:AdminExecAsst@mdpincercreek.ab.ca)>

**Subject:** Re: Joint Funding

Hi Jessica,

I hope this email finds you well! The PC Community Volleyball will be organizing another family tournament on **Feb 16, 2025**, venue at St. Mike's Gym. This event is set to bring together **8-10 Teams (CO-ED ages 14- and up)**, offering a day of fun and fostering a sense of community, but we can't do it without your help and support.

While we are doing our best to contribute what we can, as parents, we are unable to cover all expenses involved in organizing this event. We're reaching out to your office to seek financial assistance. Your contribution would go towards covering essential expenses such as venue rental, equipment, participant prizes. Your support would mean the world to us and the young players who are excited to participate. In return, we would be happy to recognize your generosity by acknowledging your support during the event.

Thank you so much for considering this opportunity to give back to our community. Your kindness will play a big part in making this event a success!

Best regards,

Amia Lazo  
403-3395234

On Tue, Oct 29, 2024 at 4:05 PM Jessica McClelland <[AdminExecAsst@mdpincercreek.ab.ca](mailto:AdminExecAsst@mdpincercreek.ab.ca)> wrote:

Jessica McClelland

Executive Assistant  
Municipal District of Pincher Creek No. 9  
1037 Herron Drive, PO Box 279  
Pincher Creek, AB TOK-1W0  
Phone: 403-627-3130  
[Communications@mdpincercreek.ab.ca](mailto:Communications@mdpincercreek.ab.ca)

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## Spring 2025 Rural Municipalities of Alberta Convention

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**From** Jennifer Cunningham <Jennifer.Cunningham@gov.ab.ca>

**Date** Fri 2025-01-17 11:02 AM

**Cc** Jennifer Cunningham <Jennifer.Cunningham@gov.ab.ca>

Good morning,

I am pleased to advise that there may be an opportunity to meet with the Honourable Devin Dreesen, Minister of Transportation and Economic Corridors, during the upcoming Spring 2025 Rural Municipalities of Alberta convention in Edmonton, March 17 – 19, 2025.

Please **REPLY to this email by January 31, 2025**, to express your interest for a meeting and include your top three priority items for discussion along with a list of potential meeting attendees.

A response will be provided once availability and a meeting schedule can be confirmed.

Thank you,

**Jennifer Cunningham**

Issues Manager, Assistant Deputy Minister Office  
Construction and Maintenance Division  
Alberta Transportation and Economic Corridors  
587-372-5305

Classification: Protected A



Box 1090  
Pincher Creek, AB  
TOK 1W0  
Tel: (403) 627-4414  
Fax: (403) 627-4444  
www.matthewhaltonhigh  
school.ca

*“Empowering every student to achieve their goals and pursue their dreams”*

## Matthew Halton High School is seeking Corporate Sponsorships for our Athletic Programs.

Various community sponsors have allowed for reduced costs of athletics. We appreciate all of their donations and sponsors and invite you to support our students.

With your sponsorship your business will have a banner that will be advertised as a corporate sponsor in our Gymnasium which will be viewed at all sporting events including tournaments, grad events, academic ceremonies and school assemblies.

### **Sponsor Amount \$400/yr. plus banner cost (approx. \$125)**

A 3 ft x 5 ft banner displayed in the gymnasium for 1 full school year.

The school year begins from the start of September to the end of June. Your support will be used to support our teams by helping reduce athletic fees, bussing costs, equipment purchases so more student-athletes can participate.

If you are interested in supporting our athletes and teams please contact Randy Whitehead at [whiteheadra@lrsd.ab.ca](mailto:whiteheadra@lrsd.ab.ca) or call the school at 403-627-4414. Business approval will be through our Administration team. Payment made to Matthew Halton High school. Below is a picture of our gym and the banners will be hung on the end walls and the south long wall.

We look forward to working with you in the support of our athletes and teams.

Matthew Halton High School





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## Letter of Support

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**From** pinchocrowcreekers93@gmail.com <pinchocrowcreekers93@gmail.com>

**Date** Tue 2025-01-21 3:20 PM

**To** Jessica McClelland <AdminExecAsst@mdpincercreek.ab.ca>

 1 attachment (952 KB)

CIP grant for POCC condensed.pdf;

Hi Jessica,

Can you please pass this along to MD Council for their next meeting. The club is not looking for any financial help but rather a letter of support for a Community Initiatives Program – Project grant.

Attached is the summary of the grant application.

The MD Council's support will be helpful.

Thanks

Chuck Lee – Manager

Pinch-o-Crow Creekers

Box 162

Lundbreck, AB T0K 1H0

403-628-2336

[pinchocrowcreekers93@gmail.com](mailto:pinchocrowcreekers93@gmail.com)

[www.pinchocrowcreekers.com](http://www.pinchocrowcreekers.com)

---

**RE: Fishburn Cemetery**

**From** Liza Dawber <inspiredapproach@outlook.com>  
**Date** Tue 2025-01-21 3:53 PM  
**To** Roland Milligan <AdminCAO@mdpincercreek.ab.ca>  
**Cc** Jessica McClelland <AdminExecAsst@mdpincercreek.ab.ca>

Hi there

Margo MacLean is heading up this project and she is going away for the month of February and will be back March 8<sup>th</sup>. The grant deadline is March 15. So, if it doesn't make it to tomorrows meeting no problem.

My plan is to go into the portal as soon as it is opened and fill in as much as I can, then go through it with Margo on her return.

I have attached a little bit of history on the Church and Cemetery, along with some photographs. I have also attached the LOI we submitted to the Lethbridge Community Foundation yesterday (the \$20k project cost is just a placeholder until we know more), and the quote . I do have a copy of their financial statements, if you would like a copy, I can scan them in, the church doesn't have much in the way of financial reserves, their money seems to come from people pre-paying for grave sites.

There are some additional costs over and above the quote that I will list below. If the MD is able to help with any of these items on an in-kind basis, we need something in writing with a dollar value attached so we can show it in the budget.

Soil to level the graves including delivery \$690 – donated by Fitzpatrick Trucking  
Gravel truck and trailer – loading and hauling broken covers - \$1,200  
Dump trailer rental to haul the broken concrete to the landfill \$300  
Cost of disposal at landfill (around 15 tonnes) \$525

A motion could be as simple as. ' Providing in-kind services to the Fishburn Cemetery project including hauling and disposal of concrete to a value of up to \$3,000'. That should hopefully cover all their needs.

These are all approximate costs to give us a starting point, as once the project starts, they will know better how much of everything is needed, it also looks like she has hauling twice.

We have some future plans for grant applications, such as a historical plaque, and hiring someone to digitize their records and do a history of the church and cemetery.

Let me know if you require anything further, and I will do my best to get it to you.

Regards.

Liza Dawber  
Community Grant Specialist  
SASCI

## **Fishburn Marr United Church Cemetery Grant Application** **Brief History and Background information**

The Fishburn Marr United Church was built in 1904 on the SW ¼ -15-5-28-W4 which lies roughly 30km southeast of Pincher Creek. Sunday services were held there as well as Sunday schools and vacation Bible schools. A manse was built in 1929 to accommodate ministers and student ministers. The land that the cemetery and church are on (2 acres) was donated by the Varley family.

On August 4<sup>th</sup> of 2004 we celebrated the 100-year anniversary of the Church and the Cemetery which lies just north of the church. It was a lovely event with former ministers, student ministers from several parts of Canada and Alberta and approximately 150 people who have ties to the Fishburn community. People took time to walk in the cemetery and reminisce about relatives and early pioneers who are buried there.

The first person to be buried was Harper McClelland in 1907. In 1910, his father-in-law Allen Lougheed, great, great, great uncle of former Premier Lougheed was buried in the same plot. In 2010 on the 100<sup>th</sup> anniversary of Allen's death, descendants of Harper and Allen from Edmonton marked the two graves with bronze plaques. Such is the charm of the Fishburn cemetery that they have decided to be buried here as well.

In 2016 Farley Wuth, curator of the Kootenai Brown Pioneer Village in Pincher Creek organized a moonlight tour of the Cemetery '*Ghosts of our past, new moon historical graveyard tour*'. As we stood by the gravestones, volunteers read histories of those who are buried there. It was well attended, and we enjoyed hot chocolate and cookies at the conclusion. The McClellan's from Edmonton came for this unique event.

Henry Varley is buried in the Fishburn Cemetery. He was Bill Long's uncle, and raised Bill after his parents were killed when Bill was a young child. Bill died on December 10, 2013. His ashes were taken from the church by a team and wagon to a low rise, just east of the church, on land that Bill had owned. Frank Jenkins, a long-time rancher, and good friend of Bill's scattered his ashes. His celebration of life took place in the Cemetery on July 5, 2014.

The most recent burial was in July of 2024. Often, when there is a burial, the family elects to have a service in the church. We also have services four times a year, which are well attended and often those who come, spend some time in the Cemetery, visiting the graves of relatives and friends.

Because of the time span of the burials, the condition of the monuments varies greatly. The inscriptions on some of the oldest stones are unreadable and many of the cement grave covers have cracked and subsided. Even some of the more recent stones have become unstable and need to be levelled and put on new bases.

Our aim is to make the necessary repairs, but not to change the character of the Cemetery which we feel has historical significance to the district.

















January 15, 2025

Roland Milligan  
Chief Administrative Officer  
Municipal District of Pincher Creek No. 9  
P.O. Box 279  
Pincher Creek, AB T0K 1W0

Dear Mr. Milligan,

Thank you for your letter of January 3, 2025 appealing the denial of disaster financial assistance for costs arising from your water supply crisis. I anticipate that the review of your appeal will take several weeks. Your patience during this review is appreciated.

The Minister of Public Safety and Emergency Services will provide the Municipal District of Pincher Creek with a written response to your appeal once the review has been completed.

If you require further information or have additional information that would assist the review, please contact Brenda Fioretti, Director of Community Recovery Services, toll-free by dialing 310-0000, then 780-718-5101 or email at [Brenda.Fioretti@gov.ab.ca](mailto:Brenda.Fioretti@gov.ab.ca).

Thank you again for writing and for your efforts in support of your community.

Sincerely,



Stephen Lacroix  
Managing Director



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**Fw: Grassy Mountain Coal Project**

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**From** Jessica McClelland <AdminExecAsst@mdpincercreek.ab.ca>

**Date** Mon 2025-01-20 8:03 AM

**To** Roland Milligan <AdminCAO@mdpincercreek.ab.ca>

info

**Jessica McClelland**

Executive Assistant

Municipal District of Pincher Creek No. 9

1037 Herron Drive, PO Box 279

Pincher Creek, AB T0K-1W0

Phone: 403-627-3130

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**From:** Chris Spearman <spearmac@gmail.com>

**Sent:** Monday, January 20, 2025 7:42 AM

**To:** Danderberg@pinchercreek.ca <Danderberg@pinchercreek.ca>; mbarber@pinchercreek.ca <mbarber@pinchercreek.ca>; gcleland@pinchercreek.ca <gcleland@pinchercreek.ca>; David Green <dgreen@pinchercreek.ca>; snodge@pinchercreek.ca <snodge@pinchercreek.ca>; woliver@pinchercreek.ca <woliver@pinchercreek.ca>; bwright@pinchercreek.ca <bwright@pinchercreek.ca>; Tony Bruder <CouncilDiv1@mdpincercreek.ab.ca>; Rick Lemire <CouncilDiv2@mdpincercreek.ab.ca>; Dave Cox <CouncilDiv3@mdpincercreek.ab.ca>; Jim Welsch <CouncilDiv4@mdpincercreek.ab.ca>; John MacGarva <CouncilDiv5@mdpincercreek.ab.ca>

**Cc:** kdunbar@pinchercreek.ca <kdunbar@pinchercreek.ca>; Roland Milligan <AdminCAO@mdpincercreek.ab.ca>; reception@pinchercreek.ca <reception@pinchercreek.ca>; MDInfo <MDInfo@mdpincercreek.ab.ca>

**Subject:** Grassy Mountain Coal Project

Happy New Year Mayor Anderberg, Reeve Lemire and council members,

I am writing today to provide information on the Grassy Mountain coal project issue but am not asking for a decision.

As background, I was employed by a large food processor in the City of Lethbridge from 1981 to 2013. During that time I also formed and served on the executive of the Industrial Association of Southern Alberta ( IASA ). In 2003, I was a founding member of Economic Development Lethbridge, also serving on the executive until 2013.

In October 2013, I was fortunate to be elected mayor of the City of Lethbridge and was pleased to be in a position where I could assist in growing the city's economy by promoting investment. For the first time ever, new investment in our city exceeded \$1 Billion, boosted primarily by the construction of the Cavendish potato processing plant ( \$450 Million ) as well as significant expansions at Richardson Oilseeds and Hostess/Pepsi FritoLay.

With regards to the Grassy Mountain coal project, I hear criticisms that those opposed to Northback's plans are fear mongering.

We can assure you that we are not.

There is plenty of evidence of the damage that selenium and other coal industry by-products has caused nearby in the Elk River Valley.

The Alberta Government's own reports document the damage the coal industry has caused in Alberta and their lack of success in remediating that damage.

There are independent reports by scientists that document the impact of selenium on food production.

There is misinformation about the scale of the Grassy Mountain coal project. What is being proposed is a 23 to 25 year open pit mining project, as confirmed by Energy Minister Brian Jean at the conclusion of the December 20, 2024 Coal Policy announcement.

<https://www.youtube.com/live/X7NqadqCKho?si=IJM4C8fGF60q8G85>

The amount of rock material to be disturbed is six times the mass of Crowsnest Mountain. The project will encompass an area six miles long and three miles wide.

In my direct discussions with Borealis Environmental, the environmental consultants for Northback Holdings, I observed a complete lack of awareness of the environment and conditions in Southwestern Alberta.

That lack of awareness should set off alarm bells.

They weren't aware that many municipalities in Southern Alberta treat river water to create potable water and they weren't aware of the intensity of our chinook winds.

This lack of awareness is a strong indication that when adverse conditions occur, Northback will not be prepared to mitigate them, if solutions are even available.

Borealis Environmental asked me to submit my questions in writing on June 12, 2024.

I have never received an answer to my questions after more than seven months.

Some municipalities have said that energy issues and environmental issues are the responsibility of the provincial government and are not municipal jurisdiction.

When I was the mayor of Lethbridge in June 2021, our council invited Atrum Coal to speak with us.

<https://agendas.lethbridge.ca/AgendaOnline/Meetings/ViewMeeting?id=3040&doctype=2>

They could not address our concerns to our satisfaction and Lethbridge city council wrote to the provincial government expressing our dissatisfaction.

We have seen the towns of Sparwood and Fernie have had to condemn potable water wells because the groundwater was contaminated by selenium concentrations in the adjacent Elk River. Several private wells in the Elk Valley have been poisoned by selenium originated with the mines which are now delivering bottled water to the affected residences.

<https://waterforfood.substack.com/>

Has the Town of Pincher Creek and the M.D. of Pincher Creek determined where they might source treatable water, if the same conditions occurred here?

Our main opposition to the proposed Grassy Mountain coal project is the harm that will occur to the multi-billion dollar Agrifood industry that we have developed in Southern Alberta over many decades.

The research clearly demonstrates that farm crops, livestock and food processing will be adversely affected.

The Government of Alberta appears ready to put our Agrifood economy at risk for a limited life coal mine.

The research also demonstrates that the negative impacts of coal mining persist long after the coal mine has ceased to operate.

As municipal leaders, you are first and foremost responsible to ensure the safety and security of your citizens. What can be more important than water security?

For over four years now, the Oldman Reservoir is a compelling illustration of our regions challenging water availability.

Driving over the Oldman reservoir west bridge and seeing a water well drilling rig in the dry bottom of the reservoir is inconceivable. Mines consume large volumes of water. Mines destroy the vegetation required to generate clean water. Any water remaining that escapes the mine's grasp is contaminated. Respectfully, we ask for an opportunity to present your councils with the science, facts and economics associated with open pit coal mining upstream of Pincher Creek.

Chris Spearman  
Spokesperson  
Water For Food Group

403 627-1613  
403 894-3303

Links:

Will Grassy Mountain coal harm one of the top Agrifood production areas on the continent ?  
( Western Stock Growers Association )

<https://waterforfood.substack.com/>

January 22, 2025.

Good Day Minister Jean,

Apparently, our Alberta government has little interest in the well-being of southwestern Alberta.

As you stated in February 2021 in your advice to then Premier Jason Kenney, the Government's inability to understand us is at the root of the problem.

We are still deeply committed to protecting our wilderness and our water, as you also correctly pointed out at that time.

What this government fails to understand are the substantial risks created by coal mining to other sectors of the economy in our region.

Coal mines consume large volumes of water before it gets to the Oldman River. We are at risk each year of water shortages. What entities will lose their access to water when coal mines begin to operate?

Access roads, mine related activities including dig and over burden sites remove the areas that generate clean water which refills springs and streams, further lessening available water downstream.

Southern Alberta is water poor. We are currently in a drought cycle but even in good years almost all our available water is allocated. Southern Alberta is not like B.C. with many water sources.

Water now seems to be traded as a commodity. That is frightening to many but it tells us that our governments and our leaders should be laser focussed on protecting our water, especially in one of the driest areas of the country.

The Alberta Auditor General's Report on Surface Water Management, released in July 2024 concluded that Alberta lacks effective processes to manage surface water, allocation and use. And public reporting on surface water and surface water management is lacking.

The Oldman River basin is home to a multi-billion-dollar integrated agriculture economy that has developed and grown over many decades. Our economy is based primarily on agriculture and clean water is essential to our economy.

Our economy is comprised of farmers, irrigators, ranchers, intensive livestock operators and internationally renowned food processors with names such as



McCains, Cavendish, Richardson's, Pepsi Frito-Lay and others. We have more than 25 international scale exporters of food products who are customers of our farmers and ranchers. One, McCain's is just opening a \$450MM expansion employing 250 more workers. Thousands of significant growing operations form just one other part.

The Oldman River basin is home to two thirds of Canada's irrigated agriculture.

As the Joint Federal-Provincial Review Panel concluded in 2021, there will be concerning levels of Selenium and other toxins in the Oldman River all the way through the Oldman Reservoir from the Grassy Mine alone. And, that the benefits of limited life coal mines do not outweigh the known impacts and risks of other dangers.

Our Agri-food economy has evolved over more than seven decades. The Grassy Mountain coal project and just 400 jobs have an expected life of maybe 25 years.

Alberta stock grower advisor and biologist Lee Eddy has written extensively about the negative impact of selenium on agricultural products. That the mines, however much selenium is removed, will leach selenium during, and for decades after; and in this environment it will dangerously bioaccumulate.

Have you considered his work?

The five science-based studies that Environment Minister Rebecca Schulz refers to publicly confirm that our concerns about selenium are valid.

Worse they confirm that selenium continues to negatively impact water beyond safe levels, many years after coal mines have ceased operating. Teck/Glencore's definitive full-scale test of the best, latest selenium treatment method shows very significant selenium will still flow into the watershed. Have you read these?

We only need to look to the neighbouring Elk River Valley to see how coal mines and selenium have rendered water unusable for municipal water treatment plants to create potable water for use in drinking, cooking and food processing. Municipal water treatment plant operators know of no known technology to remove selenium when it exceeds acceptable levels.

Have you considered what alternative water sources you might access to supply safe treatable water for the 200,000 residents of the Oldman River basin, if selenium levels in the Oldman River exceed safe levels? What will occur when irrigation is curtailed?

In August 2024, Teck Resources was fined for discharges in 2023 containing selenium that were harmful to the health of humans and aquatic life, after spending more than \$1.4 Billion trying to solve the selenium contamination issue. What makes you think a shell company like Northback Holdings will do any better?

What is your backup plan and alternative source of treatable water?

Your anticipated answer: “But our new “Modernization Initiative“ (CIMI) is the full answer to these concerns“. It is not.

Your ambiguous wording allows coal mining either as long as it uses the best technology... or using high wall automated underground.

Sir, that is ambiguous. Even if high wall, that is open pit under another name. Even underground mining leaches selenium.

Please also read/ listen/make public, the “Five Papers“ and the scientific and engineering information already within your and Minister Schulz ‘departments.

Stop burying the science whilst green lighting mines and making policy on the fly.

The law suits filed in the state of Montana are a clear indication this scenario is entirely possible. Selenium bio accumulates and can travel a long way downstream.

The Joint Review Panel found negative, harmful effects very far downstream of the proposed Grassy Mine (please read the: “Surface Water Quality“ section). Animal health and ag-foods are seriously compromised by selenium bioaccumulation. It occurs most intensively where selenium is in waterways adjacent to intensive irrigation and feedlot operations.

The Oldman River basin has both.

Our Alberta government seems incapable of making rationale decisions on economic development.

Our agrifood economy has grown because growth enhanced existing resources, respected the environment and benefited many in the region.

Coal Development is harmful to the environment and, based on numerous examples harms other economic development such as agriculture.

Albertans have already told our government that coal mining on the eastern slopes is not acceptable.

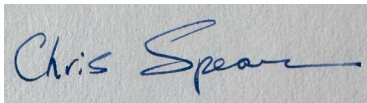
They are ready to do that again.

Why aren't you listening?

In conclusion, is the government of Alberta prepared to sacrifice the multi billion dollar integrated Agrifood economy of southwestern Alberta for a few coal mines with a limited life?

As the joint federal provincial panel concluded in 2021, open pit coal mines like Grassy Mountain are just not worth the risk.

Going ahead with Grassy Mountain does not just carry a "risk" of negative outcomes. It's a guarantee of catastrophe. The only unknown is how widespread, extensive, and long-lasting this catastrophe will be.

A rectangular image showing a handwritten signature in blue ink on a light-colored background. The signature reads "Chris Spearman" in a cursive style.

Chris Spearman  
Spokesperson  
Water For Food Group



ALBERTA

Forestry and Parks

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Office of the Minister  
MLA, Central Peace - Notley

RECEIVED  
JAN 22 2025  
M.D of Pincher Creek

AR-21324

Rick Lemire  
Reeve  
M.D. of Pincher Creek No. 9  
PO Box 279  
Pincher Creek AB T0K 1W0

Dear Rick Lemire:

As Minister of Forestry and Parks, I am very interested in effective wildfire mitigation. While I am pleased that many communities have applied for fireguard funding, I have concerns that the proposals are not broad enough to reduce the negative impacts of a Jasper-like wildfire event.

The 2023 wildfire season in Alberta experienced extreme weather conditions, with 2.2 million hectares of land burned by wildfire and more than 50 communities impacted by the 2023 wildfire season. The recent tragedy of the Jasper wildfire has also highlighted the urgent need for continued investment in mitigation and preparedness measures.

The Forest Resource Improvement Association of Alberta (FRIAA) Fireguard Program is intended for large-scale mitigation work, which will help to bring tree-top wildfires to the ground where they are easier to control. I am requesting that your community take bolder and stronger actions to achieve those objectives.

The province has requested that FRIAA approve funding for community fireguard projects that are designed with the following considerations demonstrated:

- 1) Large fireguards (several hundred meters wide), unless it can be otherwise demonstrated that a smaller guard complements an established mitigation plan;
- 2) All flammable woody fuel and land-clearing debris have been cleared with a long-term strategy in place to maintain the fireguard's fuel-free condition and the absence of hazardous fuels in the zone between the fireguard and the built environment; and
- 3) Identify creative options to reduce treatment and maintenance costs, using merchantable timber revenues, the fibre to support bioenergy such as wood pellet facilities, and grazing to reduce both short-term and long-term costs.

.../page 2

Rick Lemire  
Page 2

Please continue to work with FRIAA and the local forest area staff to achieve these objectives. My ministry also continues to work with industry on landscape-level strategies to mitigate the risk of wildfire-related impacts on our communities.

Thank you for your commitment to effective wildfire mitigation.

Sincerely,

A handwritten signature in black ink that reads "Todd Loewen". The signature is written in a cursive style with a large initial 'T'.

Honourable Todd Loewen  
Minister  
Forestry and Parks

cc: Todd Nash - FRIAA Forest Area Manager